

# NOTICE INVITING BID

## **DISPOSAL OF CONDEMNED ICT PRODUCTS/EQUIPMENT ON AS IS WHERE IS & WHAT IS BASIS**

**RAJASTHAN STATE POLLUTION CONTROL BOARD**  
MEMBER SECRETARY  
4, INSTITUTIONAL AREA, JHALANA DOONGRI, JAIPUR-302004  
TELEPHONE & FAX : +91-141-5159699  
E.MAIL : [Member\\_Secretary@rpcb.nic.in](mailto:Member_Secretary@rpcb.nic.in)

राजस्थान राज्य प्रदूषण नियंत्रण मंडल  
04, झालाना संस्थानिक क्षेत्र झालाना डूंगरी जयपुर - 302004  
फोन: 5101871, 5101872, ईपीवीएक्स: 5159600, 5159699 फैक्स: 5159694-97

क्रमांक F 13(33) RPCB/ITS/181

दिनांक 24/08/2018

## निविदा सूचना

NIB No.: IT:02:2018-19

ऑफलाइन बोली के माध्यम से ई-वेस्ट के निर्वहन (जहां है जैसा है) के आधार पर निविदा आमंत्रित की जाती है। निविदाकर्ता Recycler/Re-processors of e-waste के लिए MOEF&CC/Central Pollution Control Board/Rajasthan State Pollution Control Board etc. से पंजिकृत होना अनिवार्य है। निलामी में पुराने / अप्रचलित / बेकार आईटी उपकरण जैसे की डेस्कटॉप कम्प्यूटर, लेपटॉप, युपीएस, प्रिन्टर, स्केनर इत्यादि सम्मिलित है।

निविदा जमा कराने की अन्तिम तिथि 10/09/2018 को 5:00 बजे तक है। निविदा बोली के दस्तावेजों का विस्तृत विवरण राज्य मंडल की वेबसाइट [www.rpcb.environment.rajasthan.gov.in](http://www.rpcb.environment.rajasthan.gov.in) एवं [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) पर देखा जा सकता है।



सदस्य सचिव  
राजस्थान राज्य प्रदूषण नियंत्रण मंडल

# RAJASTHAN STATE POLLUTION CONTROL BOARD

4, Institutional Area, Jhalana Doongri, Jaipur – 302 004 (Rajasthan)

No. : F 13(33)RPCB/ITS/

Dated: /08/2018

## TENDER NOTICE

NIB No. : IT:02:2018-19

Bids are invited for "Disposal of Condemned ICT Products/Equipment on as is where is & what is basis". Bidders are to be Recycler/Re-processors of e-waste registered with MOEF&CC/Central Pollution Control Board/Rajasthan State Pollution Control Board etc. Old/obsolete/used IT Equipment like Desktop Computers, UPS, Printers, Scanners, etc are included in auction.

The last date for submission of bid is upto 5:00 PM of 10/09/2018. Details may be seen in the Bidding Document on State Board website [www.rpcb.environment.rajasthan.gov.in](http://www.rpcb.environment.rajasthan.gov.in) and the State Public Procurement Portal website [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in).



**MEMBER SECRETARY**

Rajasthan State Pollution Control Board

## Notice Details

Nature of the Project	Disposal of Condemned ICT Products/Equipment on As is, where is & what is basis
Minimum Auction Value	Rs. 2.22 Lacs
Cost of Tender Document ** (non-refundable)	* Rs. 500/- (Rupees Five Hundred Only)
Earnest Money Deposit (EMD)	* Rs. 4,500.00 (Rupees Four Thousand Five Hundred Only)
Sale Start Date	27/08/2018
Bid submission Date and Submission of Banker's Cheque/Demand Draft for Tender Fee, EMD	From 28/09/2018 and up to 5:00 PM on 10/09/2018
Technical Bid Opening Date/Time	12/09/2018 at 3:30 PM
Place of Sale of Tender Document, Submission of Tender and Opening of Tender	Member Secretary, Rajasthan State Pollution Control Board, 4, Institutional Area, Jhalana Doongri, Jaipur Rajasthan 302004
Financial Bid Opening Date/Time	Will be intimated later to the Technically qualified bidders
Websites for downloading Tender Document, Corrigendum's, Addendums etc.	<a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a> <a href="http://www.RPCB.rajasthan.gov.in">www.RPCB.rajasthan.gov.in</a>
Bid & EMD Validity	180 days from the date of opening of Technical bid
<p>* The Banker's Cheque / Demand Draft of Tender Fee &amp; EMD should be drawn in favour of "Member Secretary, Rajasthan State Pollution Control Board" payable at "Jaipur" from any Scheduled Commercial Bank.</p> <p>** The Tender document can be downloaded from RPCB/SPP portal and can be submitted along with requisite tender document fee.</p>	

/s/

## Section 1: Project Profile & Background Information

The Rajasthan State Pollution Control Board was constituted under section 4 of the Water (Prevention and Control of Pollution) Act, 1974 on 7th February 1975, with the objectives of prevention, and control of water pollution and maintaining or restoring of wholesomeness of water. Later, it was also entrusted with the responsibilities of prevention, control and abatement of Air Pollution under the provisions of Air (Prevention and Control of Pollution) Act, 1981.

Sealed bids are invited from the registered Recycler/Pre-processors of e-waste with MOEF&CC/Central Pollution Control Board/Rajasthan State Pollution Control Board, for auction of old/obsolete/used IT Equipment like Desktop Computers, UPS, Printers, Scanners, etc. on "As is, Where is & What is basis".

## Section 2: Pre-Qualification / Eligibility Criteria

The following criteria must strictly be fulfilled by the Bidder. The Bidder must submit documentary evidences in support of their claim for fulfilling the criteria. The bids received without the documentary evidences will be rejected out rightly. The condition from 1 to 4 mentioned below are mandatory to qualify technical bid, noncompliance of any condition shall lead to disqualification in Technical Bid.

S. No.	Basic Requirement	Specific Requirements	Documents Required
1.	Bidder Entity	Joint ventures or Consortiums are NOT allowed to bid or meet the eligibility criterion. Bidder should bid on it's own strength and meet all eligibility criteria.	The bidder is required to furnish a self-declaration on letter head.
2.	Legal Entity	The bidder should be a company registered under Indian Companies Act, 1956 or a partnership firm registered under Partnership Act or a proprietorship firm.	a) Certificates of incorporation b) Registration Certificates
3.	Registration	Registration with Ministry of Environment and Forest/Central Pollution Control Board/Rajasthan State Pollution Control Board etc. regarding disposal of e-waste	The bidder is required to furnish the Valid Registration Certificate
4.	Tax registration	The Bidder should have a registered number of a. VAT/Sales Tax where his business is located b. Income Tax / Pan Number c. Service Tax Number d. GSTIN Number	Copies of relevant(s) Certificates of registration.

### Section 3: Bidding Procedure and Conditions

#### 1. Period of validity of Bid:

- (i) The bid shall remain valid for 90 days after the date of bid opening. If any bidder withdraws his tender before the said period shall without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security absolutely.

#### 2. General Terms and Conditions

- (ii) The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for.
- (iii) The items shall be sold to the highest price of bidder.
- (iv) VAT/GST as applicable at the time of auction value shall be charged extra.
- (v) The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned without any interest.
- (vi) No items, once disposed to the successful bidder, shall be taken back by RPCB.
- (vii) The successful bidder has to make full balance payment in the form of Demand Draft/Pay order of any Nationalized/Schedule Commercial Bank drawn in favour of "Member Secretary, Rajasthan State Pollution Control Board" payable at "Jaipur" within Seven (7) days after confirmation, failing which the offer will be cancelled and EMD shall stand forfeited.
- (viii) The EMD deposit shall not attract any interest.
- (ix) The successful bidder shall be required to lift all the items from the disposal site to his premises within 3 (three) days after the payment of the quoted amount (EMD amount will be adjusted with the quoted value). On failure to do so, the State Board shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
- (x) Each page of tender document should be signed by the bidder(s).
- (xi) Incomplete and unsigned quotations are liable to be rejected.
- (xii) Details of obsolete items are as per Annexure '1'.
- (xiii) Tender Form attached with this Tender Notice as Annexure '2'.
- (xiv) Technical Bid Evaluation Checklist as per Annexure-'3'.
- (xv) The successful bidder need to submit an undertaking that all the e-waste will be disposed off as per e-waste (Management and Handling) Rules, 16 notified by Ministry of Environment and Forest.

### 3. Bidding Procedure

- (i) Bids are invited in two bid system: Technical and Financial, which shall be sealed separately in a single sealed envelope.
- (ii) Sealed Bids shall be received as mentioned in NIB Notice. NO Bid will be accepted after this date and time under any circumstances. The office will not be responsible for any postal/courier delay or network outage and also for reasons beyond the control of this office.
- (iii) Technical Bids must contain the Tender fee for specified amount, along with complete technical details as desired by this tender. First Technical Bids of all the tenders will be opened on pre scheduled date, time & venue. Technical Bids without EMD will be summarily rejected.
- (iv) The Financial Bids of only successful Technical Bids will be opened on pre scheduled date, time & venue.
- (v) All the bids must be accompanied by a bid security (EMD) and Tender Fee.
- (vi) All bids must be delivered to the Member Secretary, Rajasthan State Pollution Control Board, 4, Institutional Area, Jhalana Doongri, Jaipur-302004.
- (vii) All relevant rules and regulations of Government of Rajasthan and/or Government of India will be final and applicable & binding on all bidders.

### 4. Submission of Bids:

- (i) The first envelope shall be super scribed with the name of work and the words "Technical Bid" in capital letters. The first envelope shall be opened on the date of opening of tender. The bidder should specifically provide full technical details as per eligibility criteria. No price details shall be given in this envelope. Violation to this would result invalidation of tender. The Bid Security shall be enclosed with the envelope marked "Technical Bid".
- (ii) The second envelope shall be super scribed with the name of work and the words "Price Bid (Financial Bid)" in capital letters. It shall contain full details of the price & financial conditions.
- (iii) The firms who have submitted the bids and whose offers are found technically suitable shall be informed of the opening date of the second envelop i.e. Financial Bid.
- (iv) All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form.
- (v) The bid should be submitted in the prescribed bid format given as prescribed in "Bidding Procedure" of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form.
- (vi) No bid maybe modified subsequent to the deadline for submission.

5. **Opening of Bids:**

- (i) The purchaser will open the Technical bids after scheduling time, date and venue in the presence of the bidders' representatives who choose to attend.
- (ii) The bidders' representatives who will be present shall sign in the designated register evidencing their attendance, In the event of the specific bid opening being declared a holiday for the purchaser, the bid shall be opened at the same time and location on the next working day.
- (iii) The bidders' names, bid withdrawals, presence of bid security and such other details as the Purchaser at his discretion may consider appropriate will be announced at the bid opening.
- (iv) The firms who have submitted the bids and whose offers are found technically suitable shall be informed the opening date of the second envelop i.e. "Price Bid (Financial Bid)".
- (v) Final decision to accept/reject the bids shall be taken by the Member Secretary, Rajasthan State Pollution Control Board, Jaipur.



**Annexure-1: Items and Quantity**

S No	Details of Equipment	Quality/Make	Numbers
1.	Computer	Wipro, HCL, HP etc	19
2.	Computer Server	HP, etc	3
3.	Printer (lasers, colour, etc)	HP etc	28
4.	Printer Dot Matric	Wipro etc	2
5.	Photocopy Machine	Xerox, Sharp etc	13
6.	MFD	HP	1
7.	Scanner	HP etc	6
8.	Fax Canon	Cannon etc	6
9.	U.P.S 5 KVA	Numeric etc	1
10.	U.P.S 10 KVA	E & C	3
11.	U.P.S. 2 KVA	Numeric etc	1
12.	U.P.S. 500 VA	Uniline	6

**Annexure-2: Tender Form  
(On bidder's letter head)**

**1. Addressed to:**

Name of the Procuring Entity	MEMBER SECRETARY, Rajasthan State Pollution Control Board
Address	4, Institutional Area, Jhalana Doongri, Jalpur Rajasthan 302004
Telephone	0141- 5159602
Email	Member Secretary@rpcb.nic.in (clearly mention the NIB no. in the subject of the mail)

**2. Firm Details:**

Name of Firm				
Name of Contact Person with Designation				
Registered Office Address				
Billing Address of the Firm				
Year of Establishment				
Type of Firm Put Tick mark:	Public Limited	Private Limited	Partnership	Proprietary
Telephone Number(s)				
Email Address/ Web Site	Email:			Web-Site:
Fax No.				
Mobile Number	Mobile:			
Certification/Accreditation /Affiliation, if Any				

3. Deposited Tender Fee and Bid Security Vide Challan/DD No. \_\_\_\_\_ Date \_\_\_\_\_ of online Receipt generated after applying online.

4. We agree to abide by all the terms and conditions mentioned in this form issued by the Tendering Authority and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein along with stamp of the firm).

Name :	
Address:	
In the capacity of :	
Signed :	
Date :	
Place :	
Seal of the Organization :	

**Annexure-3: Technical Bid Evaluation Checklist**  
(On bidder's letter head)

**Part – A: Authorizations / Undertakings / Declarations**

S. No.	Specific Requirements	Documents Required	Page No. (to be filled by bidder)
1.	The Bidder should deposit Tender Fee and Bid Security Deposit (EMD) along with the Technical bid.	RPCB/Challan or DD No. ; Amount ; Date ; Name Bank Name :	
2.	Tender Form	On Bidders letterhead	

**Part – B: Eligibility Criteria**

S. No.	Basic Requirement	Specific Requirements	Documents Required	Page No. (to be filled by bidder)
1.	Bidder Entity	Joint ventures or Consortiums are NOT allowed to bid or meet the eligibility criterion. Bidder should bid on it's own strength and meet all eligibility criteria.	The bidder is required to furnish a self-declaration on letter head.	
2.	Legal Entity	The bidder should be a company registered under Indian Companies Act, 1956 or a partnership firm registered under Partnership Act or a proprietorship firm.	c) Certificates of incorporation d) Registration Certificates	
3.	Registration	Registration with Ministry of Environment and Forest/Central Pollution Control Board/Rajasthan State Pollution Control Board etc. regarding disposal of e-waste	The bidder is required to furnish the Valid Registration Certificate	
4.	Tax registration	The Bidder should have a registered number of a. VAT/Sales Tax where his business is located b. Income Tax / Pan Number c. Service Tax Number	Copies of relevant(s) Certificates of registration.	

**Annexure-4: Price Schedule**  
**(On bidder's letter head)**

I/We declared that I / my representative have inspected the obsolete items as per the list attached (annexure-A) with tender and am/are interested to purchase the same on "As is where is & what is basis". My/our consolidated offer for all the items, is given below:-

A. Quote Rs .....(Rupees.....)

B. VAT/GST Rs ..... (Rupees .....)

C. Total Rs ..... (Rupees.....)

The consolidated price should be inclusive of all charges like transportation, labour or any other expenses etc.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Rajasthan State Pollution Control Board, Jaipur.

I hereby also declare that firm is registered with MOEF /CPCB/State PCB as authorized recycler / re-processor and having environmentally sound management facilities for collection, disposal /recycling of e-waste.

Name :	
Address:	
In the capacity of :	
Signed :	
Date :	
Place :	
Seal of the Organization :	