



Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, JhalanaDoongri, Jaipur-302004

Phone :0141-5159699,5159604 e-mail : member-secretary@rpscb.nic.in

TollFreeHelpLineNo. : 18001806127 Ext. 7

F14(87)Policy/RSPCB/Plg/1404-1447

Date: 19.7.2021

Office Order

PRE- SCREENING OF APPLICATIONS RECEIVED FOR CONSENT/ AUTHORIZATION/ REGISTRATION AT THE STATE BOARD- REGARDING

The State Board by virtue of its powers under the various environmental laws receives application for Consent /Authorization/ Registration from the industries/projects/ mines/ activities in the state. It has been observed that during the process, many of the applications received in the State Board are inadequate as per the checklist of documents prescribed by the State Board. This results in delay in disposal of such applications.

In order to streamline the disposal of the consent applications, the State Board has decided to constitute a Pre-Screening Cell at its Head Quarter and review all the applications being received at its Head Office and Regional Offices.

The process of applying for Consent / Authorization/ Registration shall be as under:

1. All the applications for Consent / Authorization/ Registration shall be filled online through the State Board website, alongwith Pre-screening fee (i.e. Rs 100 for Green category, Rs 1000 for Orange category and Rs 2000 for Red category industries) and relevant documents in the prescribed format and as per the checklist of the State Board.
2. The Pre-Screening cell shall complete the Pre-Screening of the applications within 3 working days positively.
3. The Pre-Screening Cell will inform the unit to deposit the stipulated fee once all other documents have been received. The fee is required to be deposited within 10 days. In case unit fails to deposit fees on time, the application will be automatically deleted and unit has to re-start the process from Pre-screening stage.
4. The Pre-Screening Cell shall scrutinize the applications and, in case of:
 - (a) **Complete Application:**
 - i. The complete application shall be retained and marked to concerned Group/ Regional Office for further processing.
 - ii. The application shall also be marked to concerned Regional Officer for information and inspection as per requirement.
 - iii. The concerning Group/ Regional Office will dispose application only after deposition of adequate fees.
 - (b) **Incomplete Application:**
 - i. Incomplete applications shall be returned back online through a letter alongwith information about documents which the Project Proponent needs to re-submit at the time of re-application.
 - ii. The unit shall also be informed that they shall resubmit complete application within 15 days, failing which the application shall be rejected by the Pre-Screening Cell and they will be required to re-apply to obtain consent / authorization/ registration from the State Board through the same process.



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5. The unit's Pre-Screening fees shall remain valid for a period of 15 days from date of communication of online deficiency and they should complete all documents within this period failing which the application shall be rejected by the Pre-Screening Cell and they will be required to re-apply to obtain consent / authorization/ registration from the State Board through the same process.
6. The concerned Groups/ Regional Offices shall process the application once the application is available in their pendency list.
7. The Groups/ Regional Offices shall not ask for further documents from the units and in case they feel it is absolutely necessary to ask for a document explicit permission of the Chairperson shall be obtained.
8. The date of application will be treated from the date unit has applied and submitted for Pre-Screening.

This order shall come into effect from 19.07.2021.

This bears approval of the competent authority.

F14(87)Policy/RSPCB/Plg/ 1404-1447

(Dr Vijai Singhal)
Member Secretary

Date: 19.7.2021

Copy forwarded to the following for information and necessary action:

1. P.S. to Chairperson, RSPCB, Jaipur.
2. Sr.PA to Member Secretary, RSPCB, Jaipur.
3. The CEE/CAO/CSO/ACEE, RSPCB, Jaipur.
4. Group In-Charge, Planning & Plastic/ CPP/Textile/Mines & SCMG DS/ HOGM/ MUID/CD & Legal, PDF/ Training Project & IEC/ Liquid Waste, Hazardous Waste Cell& E-waste / BMW, ECC / Solid Waste, PCV, Complaints, Grievances, VIP & EC Compliance, RTI RSPCB, Jaipur.
5. The Regional Officer, Regional Office, RSPCB, Alwar/ Balotra/ Bharatpur/ Bhiwadi/ Bhilwara/ Bikaner/ Chittorgarh/ Jaipur South/ Jaipur North/ Jodhpur/ Kishangarh/ Kota/ Pali/ Sikar/ Udaipur/Bundi/ Hanumangarh/Jaisalmer/ Sirohi /Jhalawar/Sawai Madhopur/ Jhunjhunu/Rajsamand/ Banswara/ Nagaur.
6. GIC (IT), with directions to make necessary upgradation in the State Board MIS for the above purpose.

Member Secretary