



Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, JhalanaDoongri, Jaipur-302004
Phone :0141-27168049,2716800 e-mail : member-secretary@rpcb.nic.in
HelpLineNo. : 0141-2716877



F.11(11)/RSPCB/AQCC/ 568-578

Date:- 1-2-24

Office Order

The State Board had established 10 new Regional Offices vide Office Order dated 05/04/2021. The laboratory related work of these Regional Offices including sampling and analysis has been assigned to existing Regional Laboratories.

To ease the working of Regional Laboratories and to achieve Quality in the work, it has been decided to develop an Onsite Sampling Facility Laboratory with phased development in the every newly formed Regional Office.

The Regional laboratories in new Regional Offices will be developed in phased manner (3 phases), starting with Onsite Sampling Facility Laboratory.

The Onsite Sampling Facility Laboratory shall have defined structure with required facilities of sampling. The developed facility will be associated to concerned Regional Laboratory as a temporary facility, to achieve quality in sampling.

The State Board has reviewed the matter in the light of Quality Policy and Quality Objective of the State Board in accordance to ISO/IEC 17025: 2017 and for its effective implementation, the following has been decided:-

1. The New Regional Offices shall be equipped with an Onsite Sampling Facility Laboratory to achieve quality in sampling procedure.
2. A committee shall be made at concerning RO level comprising Regional Officer, Regional Laboratory In-Charge, One Technical and one Scientific Official, Account Officer of the RO for executing the Order at RO level. The committee shall submit the compliance report within a month time after the release of Order.
3. The Onsite Sampling Facility Laboratory shall have defined structure with required facilities of sampling. The developed facility will be associated to concerned Regional Laboratory as a temporary facility for timely disposal of sampling targets.
4. The developed facility will be affiliated to the concerning Regional Laboratory and a proper sampling team shall be nominated by Regional Laboratory In-Charge, in consultation with concerning Regional Officer.
5. It has been decided to develop the facility in phased manner (**Blue print attached**):-
 - Phase I- Onsite Sampling facility will be developed to achieve Quality in Water and Noise Sampling conducted by existing staff.
 - Phase 2- After posting of Scientific Officials (after the recruitment) dry air laboratory will be made functional.
 - Phase 3- After the completion of building construction work of new regional offices.
6. Two Scientific Officials shall be posted at each Onsite Sampling Facility Laboratory in every Regional Office depending upon the work load to be decided by Regional Laboratory In-Charge (after completion of recruitment).
7. The uniform structure of sampling team shall include scientific officials of concerned Regional Office as per the prevailing orders (for Water and Noise sampling) and new Regional scientific officials (SO/JSO) of the Regional Office for all type of sampling.
8. The samples shall be collected as per the sampling plan given by Regional Laboratory In-Charge which shall be as per the sampling plan raised by Regional Secretary on a monthly basis. The collected samples (disposal reserved) shall be deposited in the concerned Regional Laboratory for analysis by the concerned Regional Officer.
9. The vehicle for sampling shall be arranged by concerned Regional Officer.

Signature valid

Digitally signed by Regional Secretary

Designation: Member Secretary

Date: 2024.02.01 09:00:21 PST

Reason: Approved



Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, JhalanaDoongri, Jaipur-302004

Phone :0141-27168049,2716800 e-mail : member-secretary@rpcb.nic.in

HelpLineNo. : 0141-2716877



LIFE
Lifestyle for
Environment

10. The SO/JSO posted in the facility will work as per the instructions received from Regional Laboratory In-Charge and may form a part of analysis team for all other samples collected under the preview of Regional Laboratory.

This bears approval of the competent authority.

(Vijai N.)

Member Secretary

F.11(11)/RSPCB/AQCC/ 568-578

Date:- 1-2-24

Copy to following for information and necessary action:

1. P.S. to Chairperson, RSPCB, Jaipur.
2. Sr. P.A. to Member Secretary, RSPCB, Jaipur.
3. CEE/CAO, RSPCB, Jaipur.
4. CSO, RSPCB, Jaipur with direction to monitor the compliance of the above directions.
5. All Group In-Charges for information.
6. GIC-(NM&LMC) with directions to ensure the assistance in infrastructural requirements for the same.
7. All Regional Officer, Regional Office, RSPCB, with directions to ensure the compliance of the above directions and for development of such facility in consultation with Concerned Regional Laboratory In charge.
8. All Regional Laboratory In-Charges, RO, RSPCB with direction to ensure the compliance of the above directions and to develop such facility in consultation with Concerned Regional Officer.
9. Group In-Charge (IT)/ACP, RSPCB, Jaipur, with directions to upload on the State Board website.

Signature valid

RajKaj Ref
5432156

Digitally signed by Vijai N.
Designation: Member Secretary
Date: 2024.02.01 10:00:21 IST
Reason: Approved

Checklist to evaluate the Onsite Sampling facilities to be submitted by concerning Regional Officer (New Regional Office) and Regional Laboratory In-Charge

Counts	Particulars	Remarks			
1	Regional Office and Address				
2	Attached to Regional Laboratory for sampling				
3	Number of Industries in the jurisdiction				
4	State Board Officials (Presently doing sampling at RO level)	Type of Sample	Name of Official/designation		
		1. Water			
		2. Air			
		3. Noise			
5	Existing facilities in the Regional Office	1st Phase requirement (without posting of Scientific Officials)	Quantity		
		1. Ice Box	1		
		2. Sealing kit	1		
		3. Plastic Bottles for water Sampling	As per sample quantum		
		4. Glass bottles (O/G)	As per sample quantum		
		5. Preservatives (H ₂ SO ₄ , HNO ₃)	As per sample quantum		
		6. Sound Level Meter	1		
		7. Deep Freezer	1		
		2nd Phase requirement (after posting of Scientific Officials dry air laboratory shall be initiated)	Quantity		
		1. Weighing Balance (0.0001 gm)	1		
		2. Respirable Dust Sampler (RDS)	1		
		3. High Volume Sampler (HVS)	1		
		4. Stack kit	1		
		5. Desiccator (300 mm diameter)	1		
3rd Phase will initiate after construction of New regional office building with dedicated laboratory infrastructure					
6	Instruments/Equipment available in the attached regional Laboratory	Instruments /equipment	Available (Nos.)	Not Available (Nos.)	In-Spare can be allotted to OSF
		1. Ice Box 2. Sealing kit 3. Deep Freezer 4. Refrigerator 5. Sound Level Meter			

Aruna Sharma
 Dr. Aruna Sharma
 GIC-Accreditation and Quality Control Cell

Checklist to evaluate the Onsite Sampling facilities to be submitted by concerning Regional Officer (New Regional Office) and Regional Laboratory In-Charge

		<ol style="list-style-type: none">6. Respirable Dust Sampler (RDS)7. High Volume Sampler (HVS)8. PM_{2.5} Sampler9. Stack kit10. Desiccator (200 mm, 300 mm etc.)11. Weighing Balance (0.0001 g, 0.00001 g, and 0.000001 g)12. Oven13. Artificial light box (filter paper/thimble inspection)14. UV-Visible Spectrophotometer15. Plastic Bottles for water Sampling16. Glass bottles for water sampling			
--	--	---	--	--	--

Aruna Sharma
Dr. Aruna Sharma
GIC-Accreditation and Quality Control Cell