

**Ministry of Health & Family Welfare  
Government of Rajasthan**

**RMSCL**

**“Mukhyamantri Nishulk Dava Yojana”**

**Gandhi Block, Swasthaya Bhawan, Tilak Marg, Jaipur-302005, India**

**Tel No. 0141-2228066, E-mail : [rmsc@nic.in](mailto:rmsc@nic.in)**

F.04(RMSC)/ESTT./2012/

Date :

**REQUIRES**

1. A Company Secretary on regular basis in pay scale of Rs. 15600-39100 (PB-3) Grade Pay Rs. 5400/-. Interested candidates may send their applications to RMSC by **3<sup>rd</sup> October, 2012.**

For more details visit: [www.rmsc.nic.in](http://www.rmsc.nic.in)

**Managing Director**

## Recruitment of Company Secretary

Rajasthan Medical Services Corporation Ltd. desires to appoint a Company Secretary on regular basis as per details given as under :-

- (i) Appointing Authority : Managing Director, RMSC, Jaipur
- (ii) Pay Scale : 15600-39100(PB-3)Grade Pay 5400  
(Probation Period:2 Years)
- (iii) Qualification & Experience:
  - (a) The candidate should be essentially an associate fellow member of the Institute of company secretaries of India, preferably with degree in law &/or additional qualifications of CA/MBA.
  - (b) The candidate should have atleast One year post qualification relevant experience in any public/private company. Exposure to commercial banking, HRD, Information Technology and/or Computer Application is desirable.
  - (c) Preference will be given to candidates from Rajasthan.
- (iv) Age Limit & Service Conditions :
  - (a) **Age Limit** : As per norms of Government of Rajasthan.
  - (b) **Service Conditions**: Service conditions will be governed by the rules of Government of Rajasthan.
- (v) For dispute, if any, jurisdiction will be Jaipur City only.

Aspiring professionals who want to play a key role in the functioning of Mukhy Mantri Nishulk Dava Yojna may send their CVs by Registered/Speed Post alongwith a recent passport size photograph & attested copies of all relevant documents to establish the candidature in 2 sets superscribing the envelope with the title “**Application for the post of Company Secretary**”, to Executive Director (Administration), RMSC so as to reach on or before **3<sup>rd</sup> October, 2012** . Applications received after this date shall not be entertained.

**Managing Director  
RMSC**