

**RAJASTHAN MEDICAL SERVICES CORPORATION**  
D- Block, Swasthya Bhawan, Tilak Marg, C-Scheme JAIPUR (Raj)

**BID FORM**



॥सर्वे सन्तु निरामयाः॥

**NIB NO. 33 DATED 25.06.2013**

**THE RATE CONTRACT FOR SINGLE PUNCTURE  
LAPAROSCOPE FOR THE R.C. PERIOD 2013-2014**

**INDEX (NIB NO.33 DATED 25.06.2013)**

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>PAGE NO.</b>
1	ABRIDGED FORM OF NIB FOR PUBLICATION IN THE NEWSPAPERS	
2	NIB IN ENGLISH & HINDI	
3	INSTRUCTION TO BIDDERS IN HINDI & ENGLISH	
4	LIST OF EQUIPMENTS & INSTRUMENTS	
5	BID FORM	
6	DECLARATION CUM CHECK LIST FORM (ANNEXURE-A)	
7	A.GENERAL TERMS & CONDITIONS OF THE BID (ANNEXURE-B)	
8	B.SPECIAL TERMS & CONDITIONS OF BID (ANNEXURE-B)	
9	TECHNICAL SPECIFICATION OF ITEMS (ANNEXURE-C)	
10	PERFORMA OF FINANCIAL BID ANNEXURE- D- (BOQ)	
11	DECLARATION AND UNDERTAKING UNDER GENERAL CONDITION CLAUSE NO.-4 (ANNEXURE-E)	
12	STATEMENT OF ANNUAL TURNOVER (ANNEXURE-F)	
13	STATEMENT OF PAST SUPPLIES AND PERFORMANCE, PLANT & MACHINERY ETC. (ANNEXURE-G)	
14	STATEMENT OF PLANT & MACHINERY (ANNEXURE-H)	
15	PRE STAMP RECEIPT (ANNEXURE- I)	
16	FORMAT OF AFFIDAVIT (T & C NO. 4(V), (9III)-EM-II (ANNEXURE-J)	
17	SUPPLY STATUS IN STATEMENT NO. I & II (ANNEXURE-K-I, II)	
18	COMPREHENSIVE MAINTENANCE AGREEMENT (ANNEXURE- L)	
19	ANNUAL MAINTENANCE CONTRACT CHARGES FOR CMA (ANNEXURE- M)	
20	DECLARATION BY BIDDER – (ANNEXURE-N)	
21	MEMORANDUM OF APPEAL UNDER THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 (ANNEXURE-O)	
22	DECLARATION BY THE BIDDER REGARDING QUALIFICATIONS (ANNEXURE-P)	
23	DECLARATION OF BEING MANUFACTURERS/IMPORTER (ANNEXURE-Q)	
24	VERIFICATION OF CONTENTS – (ANNEXURE-R)	
25	FORMAT OF OFFER LETTER- (ANNEXURE-S)	
26	FORMAT OF SCHEDULE OF RATES - (ANNEXURE-T)	
27	FORMAT OF AGREEMENT - (ANNEXURE-U)	
28	FORMAT OF BANK GUARANTEE - (ANNEXURE-V)	

**Rajasthan Medical Services Corporation Limited, Jaipur  
D-Block, Swasthya Bhawan, C-Scheme, Jaipur - 302005**

Ph. No. 0141-2223887, Fax No. 0141-2228065

E-Mail – [edepmrmisc-ri@nic.in](mailto:edepmrmisc-ri@nic.in)

**No. F-8( )RMSC/EPM/M-2/13-14/NIT-33/13/438**

**Dated: 25.06.2013**

**NOTICE INVITING BID (NIB-33)**

Bids are invited up to **1.00P.M. of 05.08.2013** for procurement of supply of equipments "**Single Puncture Laparoscope with CO2 Insufflators and Cold Light Source**" on Rate Contract on behalf of office of the Managing Director, Rajasthan Medical Services Corporation Limited, D-Block, Swasthya Bhawan, C-Scheme, Jaipur-302005 for Rate Contract period 2013-14. Details may be seen in the Bidding Document at the office of the M.D. RMSC or State Public Procurement Portal website [sppp.raj.nic.in](http://sppp.raj.nic.in) or [www.dipronline.Org](http://www.dipronline.Org) or <https://eproc.rajasthan.gov.in> or website [www.rmssc.nic.in](http://www.rmssc.nic.in). The bidding document may be downloaded from the above websites and uploaded duly filled in on payment of Rs. 2000/- (Rs. 1000.00 for SSI Unit of Rajasthan) through challan/banker's cheque/demand draft in favour of M.D., RMSCL payable at Jaipur.

**sd/-**

Managing Director  
Rajasthan Medical Services Corporation  
Rajasthan, Jaipur.

**Rajasthan Medical Services Corporation Limited, Jaipur**  
**D-Block, Swasthya Bhawan, C-Scheme, Jaipur - 302005**

Ph. No. 0141-2223887, Fax No. 0141-2228065

E-Mail – [edepmrmsc-ri@nic.in](mailto:edepmrmsc-ri@nic.in)

**No. F-8( )RMSC/EPM/M-2/13-14/NIT-33/13/438**

**Dated: 25.06.2013**

**NOTICE INVITING BID (NIB-33)**

1. Single Stage, Two-envelopes unconditional Bids are invited from Manufacturers/Direct Importers on behalf of the Managing Director, Rajasthan Medical Services Corporation Limited, D-Block, Swasthya Bhawan, C-Scheme, Jaipur - 302005 for the procurement of "**Single Puncture Laparoscope with CO2 Insufflators and Cold Light Source**" as listed below :

S. No.	Name of Article	Specifications (with reference to BIS Code, Patent, ISO, Agmark, Part No. etc.)	Quantity and Required minimum turnover	Amount of Bid Security ( Rupees)	Validity period of Bids	Place of Delivery and Delivery Period
1	As per table-1 (page no. 07 of bid document)	As per Annexure-C	As per table-1 Page No. 07	As per bid condition	As per bid condition	As per bid condition

2. E-Tenders are invited as per following time schedule:-

Date of Selling of Bid Form	Date of Pre Bid	Last Date for Sale of Bid Form	Last Date of Receipt of Bid Form	Date of Opening of Technical Bid
1	2	3	4	5
<b>01.07.2013 from 11.00 A.M.</b>	<b>12.07.2013 3.00 P.M.</b>	<b>05.08.2013 upto 11.00 A.M.</b>	<b>05.08.2013 Up to 1.00 P.M.</b>	<b>05.08.2013 From 3.00 P.M.</b>

3. A Pre-bid meeting will be held as per **column no. 2** of the above schedule i.e., **at 03.00 PM on dated 12.07.2013** in the Conference Hall of Rajasthan Medical Services Corporation, D-Block, Swasthya Bhawan, Jaipur to clarify the issues and to answer questions on any matter that may be raised at that stage. After pre-bid meeting necessary changes in bid conditions/ Catalogue can be done. **Bid should be submitted through e-portal after pre-bid meeting including all the clarifications/modifications/amendments. Corrigendum shall be the integral part of terms & conditions of bid which shall be duly signed and attached with the bid document by the bidder.**
4. The bid is for a Rate Contract.
5. Price preference and / or purchase preference as per provisions shall be admissible in evaluation and award of contract.
6. Detailed particulars of the list of equipment required, bid documents & specifications of items/equipment may be seen on the website-"**www.dipronline. Org.**" or **www.rmssc.nic.in** or **https://eproc.rajasthan.gov.in** or **sppp.raj.nic.in** or in the office of the E.D. (EPM), RMSCL, D-Block, Swasthya Bhawan, C-scheme, Jaipur.
7. The bid shall only be submitted through e-procurement portal **https://eproc.rajasthan.gov.in. https://eproc.rajasthan.gov.in** of Govt. of Rajasthan. Bids shall not be accepted in physical form in any condition.
8. The Bid form fee Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan) downloaded from the website, Bid Security as applicable in bid condition and processing fee of Rs.1000.00 of R.I.S.L. shall be deposited through three separate prescribed challans (format enclosed in Annexure- 1) in any branch of the Punjab National Bank Account no. 2246002100024414 throughout country. The bidders shall submit/upload scanned copy of all the challans in Technical Bid (Cover-A).

OR

The Bid form fee Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan) downloaded from the website shall be submitted in the form of D.D./Banker cheque in favour of M.D., RMSCL payable at Jaipur. The bidders are also required to deposit processing fee of Rs. 1000.00 in the form of D.D./Banker cheque in favour of M.D., RISL payable at Jaipur. The Tender fee, processing fee and EMD shall be deposited physically at the office of M.D., RMSCL, Jaipur before the last date and time of bid submission.

9. Bids received after the specified time and date shall not be accepted and shall not be opened.
10. The technical bids shall be opened at **3.00 PM on dated 05.08.2013** in the presence of the bidders or their representatives who wish to be present.
11. The RMSCL is not bound to accept the lowest bid and may reject any or all bids without assigning any reason there for.
12. The bidders shall have to submit a valid 'VAT' clearance certificate from the concerned Commercial Taxes Officer and the 'PAN' issued by Income Tax Department.
13. It is clarified that the information required in bidding document should be submitted only in enclosed annexure (A to R) without any change or modification in its formats. Bids submitted with changed or modified annexure/ formats may be rejected.

**Note:-** If any amendment is carried out in the bid specifications and terms & conditions following pre-bid meeting, the same will be uploaded on the Departmental **website [www.rmssc.nic.in](http://www.rmssc.nic.in), [sppp.raj.nic.in](http://sppp.raj.nic.in) and <https://eproc.rajasthan.gov.in>** and will not be published in news papers. In case any inconvenience is felt, please contact over telephone number i.e. 0141-2223887 or queries may be e-mailed on address "edepmrssc-rj@nic.in".

sd/-  
Executive Director (EPM)  
Rajasthan Medical Services Corporation  
Rajasthan, Jaipur.

## Instruction to Bidders

Before filling up of bid or submission the bid form, kindly go through these following instructions carefully so that your bid shall not be considered invalid:

- 1 Go through the terms and conditions, Annexure and other forms of the document carefully and meticulously.
- 2 Certificates/License/Documents which are required should be complete and updated.
- 3 Bid forms can be downloaded from [https:// eproc.rajasthan.gov.in](https://eproc.rajasthan.gov.in). The bid form fee Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan) downloaded from the website, Bid security as applicable in Bid condition and processing fee of Rs.1000.00 of R.I.S.L. shall be deposited through three separate prescribed challans (format enclosed in annexure-1) in any **branch** of the **Punjab National Bank, Account no. 2246002100024414 throughout country**. The bidders shall submit scanned copy of all the challans in Technical Bid through <https://eproc.rajasthan.gov.in> (Cover-A).

OR

- The Bid form fee Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan) downloaded from the website shall be submitted in the form of D.D./Banker cheque in favor of M.D., RMSCL payable at Jaipur. The bidders are also required to deposit processing fee of Rs. 1000.00 in the form of D.D./Banker cheque in favor of M.D., RISL payable at Jaipur. The Bid form fee, processing fee and Bid Security shall be deposited physically at the office of M.D., RMSCL, Jaipur before the last date and time of bid submission.
- 4 Bid form fees, RISL processing fees & Bid Security should be submitted separately for each Bid. Bid Form Fees and RISL Processing Fees are Non-refundable.
  - 5 The Average annual turnover shall be as per Table-1 for last three years. The turn over statement (Annexure-F) duly certified and signed by Chartered Accountant & Attested by Notary Public shall be submitted along with bid. Failing which bid shall be rejected. Distributors/Suppliers/Agents/Loan Licensees are not eligible to participate in the bids.
  - 6 Bid form must be as per Terms & Conditions & submitted properly Technical Bid in Cover-A& Financial Bid (BOQ ) in Cover-B through e-procurement portal.
  - 7 Bid received after prescribed date and time will not be considered.
  - 8 A Pre-Bid Meeting will be held **at 3.00 PM on dated 12.07.2013** in the **Conference Hall of Rajasthan Medical Services corporation, D-Block, Swasthya Bhawan, Jaipur** to clarify the issues and to answer the queries on any matter that may be raised at that time of pre bid in reference to tender. The issues to be raised during pre-bid meeting should be referred by the bidder to E.D. (EPM), RMSC, Jaipur, in writing at least three days before the pre-bid meeting, so that these could be properly scrutinized. Representation regarding issues and queries which discussed in pre bid meeting shall be submitted within two days after pre bid. Representation received after two days of pre bid shall not be considered. Necessary Corrigendum/Modification/Clarification in the bid and specification, may be issued after pre-bid meeting. If required, Please note that bids should be submitted after Pre-Bid meeting with incorporating the Corrigendum/ Modification/ Clarification, if any.
  - 9 Correspondence with the corporation regarding these bids by the authorized signatory of the firm shall only be entertained.
  10. The Bid is for a Rate Contract cum supply.
  11. Bids received after the specified time and date shall not be accepted and shall be not opened.
  12. The technical bids shall be opened at **3.00 PM on dated 05.08.2013** in the presence of the Bidders or their representatives who wish to be present.
  13. The RMSCL is not bound to accept the lowest bid and may reject any or all bids without assigning any reason thereof.
  14. The Bidders shall have to submit a valid 'VAT' clearance certificate from the concerned Commercial Taxes Officer and the 'PAN' issued by Income Tax Department.
  15. It is clarified that the information required in bidding document should be submitted only in enclosed annexure (A to R) without any change or modification in its formats. Bids submitted with changed or modified annexure/ formats may be rejected.
- Note:-** If any amendment is carried out in the bid specifications and terms & conditions following pre-bid meeting, the same will be uploaded on the Departmental **website [www.rmssc.nic.in](http://www.rmssc.nic.in), [sppp.raj.nic.in](http://sppp.raj.nic.in) and [https:// eproc.rajasthan.gov.in](https://eproc.rajasthan.gov.in)** and will not be published in news papers. In case any inconvenience is felt, please contact on telephone number i.e. 0141-2223887 or queries may be e-mailed on address "[edepmrmsc-rj@nic.in](mailto:edepmrmsc-rj@nic.in)".

**TABLE-1**

**List of Equipment & Instruments (NIB No.33)**

S. N.	Name of Equipment & Instruments (Catalogues)	Indicative Quantity (In no.)	Minimum average annual turnover for last three financial years (In Rs.)	Minimum average annual turnover for last three financial years (In Rs.) for (SSI Units of rajasthan)
1	<b>Single Puncture Laparoscope with CO2 insufflators and cold light source</b>	100	2.0 Crore	50.00 Lakh

**Note:-**

1. The above estimated quantities are only indicative and may vary substantively. Quantity/ Capacity commitment of the firm in ANNEXURE-E and clause-20 may be considered for placement of supply orders. The above estimated quantities are only indicative for executing rate contract for a specified period. If the procuring entity does not procure any subject matter of procurement or procures less than the quantity indicated in the bidding documents the bidder shall not be entitled for any claim or compensation. No minimum quantity is guaranteed.

**Rajasthan Medical Services Corporation Limited, Jaipur**  
**E.D. (EPM), Room No-312, , 'D'-Block, Swasthya Bhawan,**  
**Tilak Marg, C-Scheme, Rajasthan, Jaipur**

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(Bid form is non-transferable)

**BID FORM FOR RATE CONTRACT OF MEDICAL EQUIPMENT AND INSTRUMENT  
REQUIRED FOR ..... FOR THE R.C. PERIOD 2013-2014**

**TENDER REFERENCE. No. F-8( )RMSC/EPM/M-2/13-14/NIT-33/13/438**

**Dated:25.06.2013**

Name & Address of the Bidder

M/S .....

.....

Telephone ..... Telegram Code .....

Fax No. .... Mobile No.....

**E-mail address .....**

LAST DATE FOR ISSUANCE : 05.08.2013 up to 11.00 A.M.  
OF BID DOCUMENT

LAST DATE & TIME FOR : 05.08.2013 up to 1.00 P.M.  
RECEIPT OF BIDS

DATE & TIME OF OPENING : 05.08.2013 up to 3.00 P.M.  
OF (TECHNICAL BID) BIDS

PLACE OF OPENING OF BIDS : Conference Hall, R.M.S.C., D-Block,  
Swasthya Bhawan, C-Scheme, Jaipur

BID FORM FEE : Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan)

RISL PROCESSING FEE : Rs. 1000.00

Bid Security : Rs. 2,00,000.00

ADDRESS FOR : MANAGING DIRECTOR,  
COMMUNICATION : RAJASTHAN MEDICAL SERVICES  
CORPORATION LIMITED,  
D-BLOCK, SWASTHYA BHAWAN, TILAK MARG,  
C-SCHEME, JAIPUR (RAJ.) PIN. 302005  
**Tel. No. 0141-2228066**  
**Fax No. 0141-2228065**  
**0141-2223887**

Signature of Bidder with Seal



## Rajasthan Medical Services Corporation Limited, Jaipur

### Declaration Form Cum Check List (NIB-33)

(It should be notarized)

I/We..... (Name of Bidder) having our office at..... (Address of Bidder) do declare that I/We have read all the Terms & Condition of the tender floated by M.D., Rajasthan Medical Services Corporation Limited, Rajasthan, Jaipur for the Rate Contract Cum Supply of Instruments/ equipments for the R/C **period 2013-2014** and agree to abide by all the Terms & Conditions set forth therein.

I/We declare that we are participating in this bid in the capacity of ..... (Manufacturer / Direct Importer). I/We enclose valid Manufacturing license/ Acknowledgement/ Memorandum/IEM/ Registration of SSI Unit/Import license along with Authorization by Foreign Principal.

I/We further declare that the rates offered by us shall remain valid for the entire period of the bid and not supply the quoted items below the quoted rates to elsewhere. I/We enclosed the following documents as per details given below: -

S. No	Item	Particular		
		Page no .....	Yes .....	No .....
1	Bid security Con. No. 7 (i) & 12 (Through challan/DD) - Annexure-1	Page no .....	Yes .....	No .....
2	Attested Photocopy of Acknowledgement of <b>EM-II SSI</b> unit for each quoted Product and a certificate from NSIC/MSME for the production capacity & the quality control measures properly installed at the production unit. Con. No. 7 (ii) ( <b>Annexure-J</b> )	Page no .....	Yes .....	No .....
3	Copy Of Central Excise Registration Con. No. 7 (iii)	Page no .....	Yes .....	No .....
4	Attested Photocopy of Import Licensee & license for sale with IEC (Authorization Letter of Principal Company con. No. 7 (iv)	Page no .....	Yes .....	No .....
5	<b>Acknowledgement of EM-II</b> for SSI Units of Rajasthan from Industries Dept Con. No. 7(v)	Page no .....	Yes .....	No .....
6	Format of DIC with in Affidavit of Rs. 10/- ( <b>Annexure-J</b> ) (T&C No.7 (v), 12 (iii)	Page no .....	Yes .....	No .....
7	BIS License with schedule for ISI Marked Products Quoted con. No. 7 (vi)	Page no .....	Yes .....	No .....
8	Duly attested photocopy of ISO & CE/BIS/USFDA certificate for quoted Items as mentioned in Tender Catalogue con. No. 7 (vii & viii)	Page no .....	Yes .....	No .....
9	Average Annual turnover statement past 3 years certified by C.A. 7 (ix) ( <b>Annexure-F</b> )	Page no .....	Yes .....	No .....
10	(A) Latest Sales Tax Clearance Certificate (up to dated 31.03.12). Con. No. 7 (xi)	Page no .....	Yes .....	No .....
11	(B) Specify point of supply with full Address. Con. No. 7 (xii)	Full address .....		
		.....		
		.....		
		.....		

12	Statement of Installed Manufacturing Capacity, Certificate regarding quoted model is latest technology, Certificate regarding rate reasonability, Undertaking for availability of Spare Parts & Consumables, Undertaking for acceptance of Comprehensive Guarantee, Undertaking of Non- Debarring 7 (xiii) ( <b>Annexure –E</b> )	Page no .....	Yes .....	No .....
13	Statement of Plant & Machinery etc. ( <b>Annexure-H</b> ) con no.7 (xv)	Page no .....	Yes .....	No .....
14	Original Bid Terms & Condition Ann.- B Con. No. 11, ( <b>Annexure–Q</b> ) in lieu of acceptance of terms & conditions	Page no .....	Yes .....	No .....
15	Statement of Past Supplies and Performance ( <b>Annexure- G</b> ) Special con no.-11	Page no .....	Yes .....	No .....
16	Pre - stamp receipt ( <b>Annexure-I</b> ) con no.12 (ii)	Page no .....	Yes .....	No .....
17	Statement no. I & II regarding supply performance status. ( <b>Annexure-K (I &amp; II)</b> )	Page no .....	Yes .....	No .....
18	CMA ( <b>Annexure-L</b> ) on Rs. 100-/ Non Judicial Stamp.	Page no .....	Yes .....	No .....
19	CAM Charges/Rates. (As per Schedule – B (BOQ) of Annexure – D) ( <b>Annexure – M</b> )	Page no .....	Yes .....	No .....
20	Declaration regarding complying with bid terms and conditions ( <b>Annexure-N</b> )	Page no .....	Yes .....	No .....
21	Memorandum of Appeal Under the Rajasthan Transparency in Public Procurement act, 2012 ( <b>Annexure -O</b> )	Page no .....	Yes .....	No .....
22	Declaration by the Bidder Regarding Qualifications ( <b>Annexure-P</b> )	Page no .....	Yes .....	No .....
23	Declaration of manufacture/Direct Importer ( <b>Annexure-Q</b> )	Page no .....	Yes .....	No .....
24	Corrigendum/modification/clarification shall be uploaded with tender document	Page no .....	Yes .....	No .....
25	Name, photograph & Specimen Signature of Designated Officer/ representative of the Bidder whom he authorized to make Correspondence with the RMSC	1..... (Name & Signature) 2..... 3.....		

Date

(Name) Signature of Bidder with seal

Note: Please mention page number and sign before submitting the bid.

CAUTION : USE "FCMBR" MENU OPTION IN FINACLE INSTEAD OF "TM"

Bank Copy

punjab national bank

DIST. NO.

Branch

Institute Name

Institute ID

Rajasthan Medical Services Corporation, Jaipur

RMSCJ - A/c No. 2246002100024414

Date of Deposit

DD MM YY

## DETAILS OF THE SUPPLIER

Supplier Name

Tender Ref. No.

Type of Deposit

Select any one out of - Tender Fees/EMD/SD/Tender Processing fees/Others

Mobile No.

## Cash Deposit:

Denomination	₹	Ps
1000 *		
500 *		
100 *		
50 *		
20 *		
10 *		
5 *		
Coins *		
<b>Total</b>		

## Cheque Deposit:

Chq No	Date of Chq	Name of Bank	₹	Ps

Total fee payable ₹

Commission ₹

Total amount ₹

					-		
0	0	0	0	0	-	0	0
					-		

Amount (in words): ₹

Name of the Depositor

Signature

Address for communication

For Bank use only

Acknowledgement

Cashier/Officer

Customer Copy

punjab national bank

DIST. NO.

Branch

Institute Name

Institute ID

Rajasthan Medical Services Corporation, Jaipur

RMSCJ - A/c No. 2246002100024414

Date of Deposit

DD MM YY

## DETAILS OF THE SUPPLIER

Supplier Name

Tender Ref. No.

Type of Deposit

Select any one out of - Tender Fees/EMD/SD/ Tender Processing fees/Others

Mobile No.

## Cash Deposit:

Denomination	₹	Ps
1000 *		
500 *		
100 *		
50 *		
20 *		
10 *		
5 *		
Coins *		
<b>Total</b>		

## Cheque Deposit:

Chq No	Date of Chq	Name of Bank	₹	Ps

Total fee payable ₹

Commission ₹

Total amount ₹

					-		
0	0	0	0	0	-	0	0
					-		

Amount (in words): ₹

Name of the Depositor

Signature

Address for communication

For Bank use only

Acknowledgement

Cashier/Officer

## **Rajasthan Medical Services Corporation Limited, Jaipur**

### **TERMS & CONDITIONS OF BID AND RATE CONTRACT**

**N.B.:- BIDDER SHOULD READ THESE TERMS & CONDITIONS CAREFULLY AND COMPLY STRICTLY WHILE SUBMITTING THEIR BIDS. IF A BIDDER HAS ANY DOUBT REGARDING THE TERMS & CONDITIONS AND SPECIFICATIONS MENTIONED IN THE BID NOTICE/CATALOGUE, HE SHOULD REFER THESE TO THE M.D., RAJASTHAN MEDICAL SERVICES CORPORATION LIMITED, RAJASTHAN, AND JAIPUR BEFORE SUBMITTING BIDS AND OBTAIN CLARIFICATIONS. THE DECISION OF THE M.D., RAJASTHAN MEDICAL SERVICES CORPORATION LIMITED, RAJASTHAN, JAIPUR SHALL BE FINAL AND BINDING ON THE BIDDER. THE CLAUSES OF TERMS & CONDITIONS ARE AS FOLLOWS:-**

**A. General terms & conditions:-**

1. Bids are invited from Indian manufacturers /direct importers.
2. E-bid shall be submitted **up to 1.00 PM on dated 05.08.2013** as per schedule (col. no. 4) to the E.D. (EPM), Rajasthan Medical Services Corporation Limited, Rajasthan, Jaipur for the supply through rate contract of equipments & instruments.
3. **The bidder should have average annual turnover as per Table-I, for the preceding three financial years to be eligible to participate in the bid. The minimum average annual turnover for SSI units of Rajasthan shall be Rs 50.00 Lakh.**
4. Supplies shall be made directly by the bidder, and not through its distributors/agents/suppliers. Manufacturer bidder should have permission to manufacture the item quoted as per specification given in the bid from the competent authority.
5. Bids shall be submitted to M.D., Rajasthan Medical Services Corporation, Rajasthan, Jaipur through **<https://eproc.rajasthan.gov.in>** of Govt. of Rajasthan
6. The bidder should submit along with the bids the following certificates for the items quoted.
7. (i) Bid security, cost of bid document and processing fee shall be deposited through separate prescribed challans (format enclosed in annexure-1) in any branch of the **Punjab National Bank, Account no. 2246002100024414 throughout the country.** The bidder shall submit scanned copy of the challans in the technical Bid (Cover-A).

OR

The cost of bid document amounting to Rs. 2000.00 (Rs. 1000.00 for SSI Units of Rajasthan) uploaded on the above website shall be submitted in the form of D.D./Banker's cheque in favour of M.D., RMSCL payable at Jaipur. The bidder is also required to deposit processing fee of Rs. 1000.00 in the form of D.D./Banker's cheque in favour of M.D., RISL payable at Jaipur. The cost of bid document, processing fee and bid security shall be deposited physically in the office of M.D., RMSCL, Jaipur before the last date and time of bid submission.

- (ii) (a) Manufacturer- bidder shall enclosed duly attested photocopy of acknowledgement of EM-II Memorandum/IEM/ Registration of SSI unit for the products duly approved by the licensing authority for every product quoted in the bid. The license, if any, should be renewed up to date.
- (b) Likewise, SSI manufacturer/bidder shall submit documents relating to the production capacity and properly installed quality control measures at the production site/ unit at the time of bid/agreement, which may be a certificate from NSIC (For micro and small scale industrial units) /MSME (Micro, Small, Medium Enterprises).

Signature of bidder with seal

- (iii) Firm shall submit copy of the registration with Central Excise Department/ exemption from registration, if applicable, as per provisions of Central Excise Act.
- (iv) In case of imported equipments and instruments self attested photocopy of IEC certificate and permission/authorization for sale from the foreign principal manufacturer.
- (v) Duly attested copy of acknowledgement of EM-II, issued by District Industries Centre with an affidavit as per annexure-J, under rules for preference to industries of Rajasthan, in respect of stores for which they are registered.
- (vi) Duly attested photocopy of BIS certificate, renewed up to date with respective schedule for ISI certification for quoted items, if applicable.
- (vii) Duly attested photocopy of ISO Certificate, if applicable.
- (viii) Dully attested photocopy of BIS/CE/USFDA/certificate from Govt. of India lab or from Govt. of India approved lab for the quoted items, as mentioned in bid catalogue.
- (ix) The average annual turnover statement for preceding three financial years expired on March 31st, duly verified by the C.A. and attested by notary public.
- (x) Copies of annual accounts (Balance Sheet & Profit & Loss statements) certified by the auditors for the preceding three financial years.
- (xi) Duly attested copy of latest Sales Tax/VAT clearance certificate (up to 31.03.2013) from the Commercial Tax Officer of the circle concerned, from where supplies will be affected, shall be submitted.
- (xii) Declaration regarding point of supply with full address in annexure- A.
- (xiii) A combined undertaking/declaration regarding installed manufacturing capacity, that the quoted item model is of latest technology, the item has not become outdated, that the rate quoted is not more than the rate charged from anyone else, that the bidder is not black listed or banned or debarred by central or any state government or its append gages, availability of spare parts and consumables for the quoted equipment for at least 10 years/life of the item, from the date of installation must be submitted on Non-Judicial stamp-paper of Rs. 200/- in prescribed format (**Annexure-E**), duly notarized for each item quoted in the bid.  
Bid should not be submitted for the quoted item(s) for which the bidder has been blacklisted/banned/debarred either by bid Inviting Authority or Govt. of Rajasthan or by any other State/Central Govt. and its agencies. This also applies to the bidder for its sister/ allied firm(s)/ unit(s).
- (xiv) The declaration from the bidder regarding its non-conviction, in Annexure-P
- (xv) The bidder should submit a declaration giving details of plant and machinery, staff, production capacity achieved, factory area, etc. on non-judicial stamp paper of Rs. 50/- duly notarized, in enclosed Performa (**Annexure-H**).

**PLEASE ALSO NOTE THAT: -**

- (A) All the above mentioned documents must be submitted duly attested by notary public.
- (B) All attested documents must be submitted in Hindi or English language. If the documents are not in Hindi or English, they shall be translated in Hindi or English and attested by authorized translator. Translated copy must be submitted along with copy of original document.
- (C) Other than Sales Tax/VAT clearance certificate, all the above mentioned documents should be under the name and address of the premises where the quoted items are actually manufactured/stored for supply.
- (D) The point of supply should be specified as has been requested in condition no.7(xii) above.
- (E) Bid will be liable for outright rejection if,
  - (i) any rates are disclosed in cover-A, or
  - (ii) any discounts/ special offers are made in cover-A.

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- (F) The bidder shall submit the annual accounts (Profit & Loss account & Balance Sheet) and annual turnover statement of the **preceding** three financial years.
- (G) If the following documents/certificates/requirements are not submitted, the bid will be liable to be declared non responsive:-
- (i) Cost of bid document, processing fee and bid security,
  - (ii) Manufacturing license/acknowledgment of manufacturing license/EM-II, issued by industries department/DIC/NSIC/ Competent Authority , if any , or import license for Direct Importers along with authorization from foreign principals
  - (iii) Turnover certificate verified by C.A/auditor.
  - (iv) BIS certificate, in case of ISI marked items, if applicable.
  - (v) Duly signed scanned copy of **Annexure-B or Annexure-N**, as acceptance of terms & conditions.
8. Financial Bid duly filled in, as per **Annexure-D**, giving the rates for quoted items should be submitted through the portal [https:// eproc.rajasthan.gov.in](https://eproc.rajasthan.gov.in) (**Format (BOQ)**). The rate should not be disclosed in the technical bid.

**NOTES:-**

- (a) If any item in the catalogue have several sizes, lengths, strength and sub-groups etc., rates shall be quoted for each size, length, strength and sub-group in a separate format (**Annexure "D"/ BOQ**).
  - (b) **VAT or CST**, as applicable, should be mentioned clearly and separately.
  - (c) **VAT or CST**, if exempt, it should be specified in **Annexure 'D'**.
  - (d) The bidder, who has quoted with no excise duty in the price schedule and item becomes excisable afterwards at the time of award of contract or later on, bidder firm will be eligible for payment of excise duty, only on production of invoices drawn as per Central Excise Rules.
  - (e) **C-form shall be issued when the order is placed by RMSCL for charging CST at concessional rate. The invoice should show the concessional rate of CST separately. No VAT is applicable on purchase of medical equipments and instruments made by RMSCL.**
9. **The required amounts towards cost of bid document, bid security and Processing Fee payable to RISL shall be deposited** through prescribed challans (format enclosed in Annexure-1) in any branch of the Punjab National Bank, anywhere in the country. Bid security may be submitted physically/deposited in the form of DD/Banker's cheque in the office of MD RMSCL before the last date and time of bid submission. The bidders shall submit scanned copy of the challan/DD/Banker's cheque with the technical bid (Cover-A). All bids received will be opened in the presence of bidders, who choose to be present. Financial bid will be opened only for those bidders, who satisfy the criteria laid down by the corporation on the details furnished by the bidder in technical bid in compliance of terms & conditions of the bid.
10. (i) In case of the bid being submitted by a proprietary firm, the bid must be signed by the sole proprietor. In case of a partnership firm, bid must be signed on behalf of the firm by a person authorized, holding a power of attorney in his favour to do so; and in the case of a company, the bid must be signed by an authorized signatory, in the manner laid down in the Articles of Association of the bidder company.
- (ii) Any change in the constitution of the firm/ company shall be notified forthwith by the bidder/contractor in writing to the M.D., RMSC Ltd., Jaipur and such change shall not relieve any former member of the firm/ company from the liability under the conditions of the bid/contract. No new partner / partners shall be accepted in the firm by the bidder/contractor in respect of the bid/contract unless he/ they agree to

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abide by all its terms and conditions and submit a written agreement to this effect with the M.D., Rajasthan Medical Services Corporation Ltd., D-Block, Swasthya Bhawan, C-scheme, Jaipur. The bidder's/contractor's receipt for acknowledgement or date of any new partner subsequently inducted, as above, shall bind all of them and will be a sufficient discharge for any of the purposes of the contract.

**11.** The hard copy of bid documents shall be filled with ink or typed. The bidder shall sign the bid form at each page and at the end in token of acceptance of all the terms and conditions of the bid and then scanned copy be uploaded on the e-portal <https://eproc.rajasthan.gov.in>, **except the financial bid (BOQ) (Annexure-D).**

**12. BID SECURITY:**

- (i) Bid shall be accompanied with a bid security of Rs. **2,00,000.00** in words Rs. Two Lakh only) for whole bid catalogue. Bids submitted without sufficient bid security will be summarily rejected.
- (ii) The bid security of unsuccessful bidder shall be refunded soon after finalization of the bid. Bidder has to produce a pre stamp receipt as per **Annexure-I** with the bid document.
- (iii) Firms which are registered as micro and SSI Unit of Rajasthan with Commissioner of Industries Rajasthan, shall furnish the amount of bid security of Rs. **50,000/-** (Rs. Fifty Thousand only) (**For Whole bid Catalogue**) in respect of items for which they are registered as such subject to their furnishing attested copy of acknowledgment of EM-II issued by DIC with an affidavit on non-judicial stamp paper worth Rs. 10/- as per annexure-J.
- (iv) The Central Government and Government of Rajasthan Undertakings need not furnish any amount of bid security. However, bid securing declaration shall be submitted.
- (v) The bid security deposit lying with the Corporation in respect of other tenders awaiting approval or rejected or on account of contracts being completed will not be adjusted towards bid security for the fresh tenders. The bid security may, however, be taken into consideration in case tenders are re-invited for the same item.

**13. FORFEITURE OF BID SECURITY: -**

The bid security will be forfeited if:

- (i) The bidder withdraws or modifies the offer after opening of financial bid but before acceptance of bid,
- (ii) The bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority (on the request of the bidder),
- (iii) The bidder does not deposit the performance security after the supply order is placed/requested for signing the agreement,
- (iv) The bidder fails to commence the supply of the items as per supply order within the time prescribed,
- (v) The bidder fails to submit samples of quoted item on demand,
- (vi) The bidder violates any of the terms & conditions of the bid document.

**14. GUARANTEE CLAUSE:-**

- (i) The Bidder would give guarantee that the goods/stores/articles would continue to conform to the description and quality as specified as per technical specification from the date of delivery/installation of the said goods/stores/articles to be purchased and that notwithstanding the fact that the purchaser may have inspected and/or approved the said goods/stores/articles if during the guarantee period as per technical specification, the said goods/stores/articles be discovered not to conform to the description and quality as afore said/ or have determined and the decision of the purchase officer in that behalf will be final and conclusive the purchaser will be

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Entitled to reject the said goods/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection, The goods/stores/ articles will be at the sellers risk and all the provisions relating to rejection of goods, etc., shall apply. The bidder shall, if so called upon to do so replace the goods, etc. or such portion thereof as is rejected by the Purchase Officer, otherwise, the bidder shall pay such damage as may arise by reason of such breach of the condition here in contained. Nothing here in contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.

- (ii) In case of machinery and equipment, guarantee will be given as mentioned above. The bidder shall, during the guarantee period, replace parts, if any, and remove the manufacturing defect, if found during the above period so as to make the machinery and equipment operative. The bidder shall also replace machinery and equipment in case it is found defective which cannot be put to operation due to manufacturing defect etc.
- (iii) In case of machinery and equipment specified by the Purchase Officer the bidder shall be responsible for carrying out annual maintenance and repairs on the terms & conditions, as may be agreed. The bidder shall also be responsible to ensure adequate and regular supply of spare parts needed for a specific type of machinery and the equipments whether under their annual maintenance and repairs contract or otherwise. In case of change of model he will give sufficient notice to the Purchase Officer who may like to Purchase spare parts from them to maintain the machinery and equipment in perfect condition.

#### **15. MARKING**

All non consumable articles (except glass or imported articles) like instruments, equipments and others accessories etc. should bear "GOVERNMENT OF RAJASTHAN" or as mentioned in supply order in English on each without which the supply will not be entertained.

In case, any item supplied by the approved firm does not conform to the required standard, the payment there of, if received by the supplier shall have to be refunded to the indenting officer/ M.D., Rajasthan Medical Services Corporation Ltd., Jaipur. The supplier will not have any rightful claim to the payment of cost for substandard supplies which are consumed either in part or whole pending receipt of laboratory test. It may be noted that supply of goods less in weight and volume than those mentioned on the label of the container is an offence and the same will be dealt with in the manner prescribed under rules.

#### **16. COMPARISON OF RATES:**

Only net rates should be quoted. No separate free goods or cash discounts should be offered. Rate must be valid for the entire period of the tender and must be offered conforming to the following: -

- (i) (a) Comparison of Rates: - In comparing the rates tendered by a firm from outside Rajasthan and those in Rajasthan, but not entitled to price preference under the rules, the element of Central Sales Tax shall be included in the rates of the from outside Rajasthan and VAT or RST shall be excluded. Concessional rate of CST shall be applicable against submission of 'C'-form.
- (b) While comparing the rates in respect of firms within Rajasthan, the element of Rajasthan VAT or CST shall be excluded.
- (c) VAT is exempted on medical equipment purchases by RMSC.
- (ii) Delivery should be given to consignees situated at different places in Rajasthan as Directed by M.D., Rajasthan Medical Services Corporation Ltd., Jaipur and rate must be quoted accordingly. The consignee will pay no cartage or transportation charges.

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- (iii) Rates must be offered net only against the specified packing of the items. The net rate must be inclusive of all charges by way of packing, forwarding, incidental or transit charge including transit insurance and any other levies or duties etc. charge on the product except *VAT or CST*. If rates are quoted giving any free goods quantity or cash discounts, the same shall not be considered.
- (iv) Only *VAT or CST* and surcharge, if applicable, will be paid over net rate.
- (v) Excise duty or surcharge prevailing on the date of submission of the rate must be included in the net rate and should also be shown separately in Col. 8 of the Financial Bid (**Annexure- D**). In the event of any subsequent variation (increase or decrease) in excise duty, *VAT or CST* by the government (state or central), the same will be admissible accordingly.
- (vi) The rates should be confined as far as possible to the packing units mentioned in the catalogue and different rate for different packing should be avoided. In no case, the rate should be split up showing the cost of any on the component parts of the specified item. If split price are found, the item may be treated as rejected. If the prices of item found same from two for more bidders, then the equivalent bidders shall be asked to submit their financial bid again with reduced prices within given time by RMSC.
- (vii) The rates must be written both in words and figures. In case of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered. There should not be errors or overwriting and corrections, if any, should be made clearly and initialled with dates. Element of the Rajasthan *VAT or CST* or Central Sales Tax should be mentioned separately.
- (viii) The bidder will exercise all due diligence at their own level regarding applicability of other taxes, duties and fees etc. for the unit of supplies as specified in the tender and accordingly include in their quote. Any additional/extra claims over and above the rates agreed pertaining to taxes, duties and fees etc. will not be entertained on account of whatever reasons may be.
- (ix) (A) No paper should be detached from the tender form.  
(B) The bidder shall sign with seal on every page of the bid form and Terms & Conditions (**Annexure-B & N**) in token of his acceptance of all the Terms & Conditions of the bid and upload the same along with bid documents. He should also sign at the bottom of each page of the original bid catalogue, Non receipt of terms and conditions duly signed with the bid shall render the bid to be rejected.
- (x) Any change or insertion of any other condition or stipulation in the above terms of supplies are not allowed and if so found, shall render the tender to the rejection without notice.
- (xi) For comparison of rates the average comprehensive annual maintenance charges per year shall be added to the net rate of equipments, if comprehensive annual maintenance is applicable.

**NOTE:** - Specifications in Financial Bid [**Annexure-D, (BOQ)**] should not be differ from the original tender catalogue specifications, otherwise bid may liable to be rejected.

**Signature of Bidder with Seal**

**17. APPLICABILITY OF TAXES:**

Only sales tax will be payable whether Rajasthan *VAT or RST* or *CST* depending on the relative station of supply as the case may be. The concessional *CST* is applicable and *VAT* is exempted on medical equipment purchases by *RMSC*

**18. SUBMISSION AND RETURN OF SAMPLES & DEMONSTRATIONS:**

- (i) Samples must be sent of the quoted items free of cost on demand by *RMSC* even though the specifications or descriptions etc. are mentioned in the bid form. No sample will be accepted after prescribed period. In the event of non submission of samples within the prescribed period on demand, the bid shall not be considered and bid security shall be forfeited. However, *RMSC* may grant extension of time for submission of samples on the request of Bidder.
- (ii) Samples of equipments & instrument of the unsuccessful Bidder may be collected back from the *E.D. (EPM), RMSC, Jaipur* within the period intimated by him. The corporation will not be responsible for any damage, wear and tear or loss during the course of testing examination etc. The corporation for a period of one month would retain sample of approved items after the expiry of contract. The corporation shall not be responsible for any damage, wear & tear or loss in stipulated period. The corporation will not make any arrangement for return of samples even if the Bidder agrees to pay the cost of transportation. The uncollected samples shall stand forfeited to the corporation after the period allowed for collection and no claim for cost etc. shall be entertained.
- (iii) The Bidder may be asked to demonstrate the technique, procedure and utility of equipment as per specification of bid document before the technical committee of corporation at the store of corporation.
- (iv) Samples should be strictly according to the item quoted in the tender form failing which these will not be considered. Such sample must be delivered free of charge to the *E.D. (EPM), RMSC, Jaipur*, or any authorized/designated officer by *M.D. RMSCL* to be conveyed while placing order. Sample must be submitted duly sealed and marked suitably either by writing on the sample or on a slip or durable paper securely fastened to the sample with the particulars as mentioned below:-
  - (A) Name and full address of the firm.
  - (B) Catalogue No. and name of item.
  - (C) Name of section.
  - (D) Name of manufacturer
  - (E) Brand
- (v) No change in marking on samples will be allowed after the submission of the sample. Samples should be submitted along with separate challan in triplicate. Samples without challan will not be accepted.

**19. PERFORMANCE SECURITY (P.S.) & AGREEMENT:**

- (i) All firms whose offers are accepted will have to deposit a security amount of 5 % of the total value of the indicative quantity in the tender subject to maximum *Rs. 2.00 lacs* (Shall remain intact up to order value of *Rs. 40.00 lacs*) for each item in favour of *M.D., Rajasthan Medical Services Corporation Ltd., Jaipur* at the time of agreement.

The Performance Security shall be deposited in the form of *DD/Banker cheque/ B.G.* However the minimum amount of Bank Guarantee shall be *Rs. 10.00 lacs* with a validity period of 30 months. The security amount shall in no case be less than the bid security.

**Signature of Bidder with Seal**

- (ii) The firm may submit Bank Guarantee issued by any scheduled bank. The minimum validity of bank guarantee should be thirty months or up to 6 months after completion of guarantee period of item.
- (iii) The Performance Security shall be 5% of the total value of stores ordered for supply. If the total value of stores supplied by the firm to various consignees as directed by M.D. RMSC Ltd., Jaipur exceeds Rs. 40.00 lacs, the firm shall deposit an additional 5% performance security of value of supply orders exceeding amount to Rs.40.00 lacs to M.D., Rajasthan Medical Services Corporation Ltd., Jaipur. Before ensuring the security deposit, the Purchase Officer will not release payment until the additional Performance Security amount deposited by the suppliers. Additional P.S. shall be estimated/calculated based on the information submitted by firms in statement no. I and II. Supply orders shall only be placed after appropriate deposition or adjustment of P.S. by RMSC.
- (iv) The bid security of successful Bidder will be adjusted toward security deposit. The bidders shall submit scanned copy of the challan/DD/Banker cheque in Technical Bid (Cover-A).
- (v) The security will be refunded after six months from the date of expiry of the contract on satisfactory completion of contract and after satisfying that there are no dues outstanding against the Bidder subject to CMA provisions.
- (vi) Firms which are registered as micro and SSI units with the Department of Industries, Rajasthan shall furnish the amount of security deposit @1% of total value of approximate quantity as per tender catalogue on furnishing attested copy of Acknowledgment of EM-II issued by DIC with an affidavit as per annexure-I. Provision of 17 (ii) also applies.
- (vii) It is to be noted that earlier years bid security and performance security, even if lying in this department shall not be considered towards this contract and therefore fresh bid security/performance security deposit should be furnished.
- (viii) The supply orders shall only be placed after deposition of appropriate amount of Performance Security and its adjustment orders by the Rajasthan Medical Service Corporation.
- (ix) The Corporation will pay no interest on bid security or performance security amount.
- (x) Successful Bidders will have to execute an agreement on a Non Judicial Stamp Paper of Rs. (As mentioned in Offer letter) in the prescribed form with the M.D./ E.D.(EPM), Rajasthan Medical Services Corporation Limited, Jaipur and deposit security for the performance of the contract within 15 days from the date on which the acceptance of the bid, under Registered post, is communicated to him. However, M.D. RMSC Ltd., Jaipur may condone the delay in execution of contract by the Bidder. The expenses of completing and stamping the agreement shall be paid by the Bidder and the Corporation shall be furnished free of charge with one executed stamped counter part of the agreement. The validity of rate contract under this agreement shall be for a period of one year from the day of issuance of Agreement.
- (xi) The Bidder shall furnish the following documents at the time of execution of agreement:-
  - (i) Attested copy of Partnership Deed in case of Partnership Firms.
  - (ii) Registration Number and year of registration in case partnership firm is registered with Registrar of Firms.

**Signature of Bidder with Seal**

- (xii) Address of residence and office, telephone numbers in case of Sole Proprietorship.
  - (i) Registration issued by Registrar of Companies in case of Company.
  - (ii) Comprehensive maintenance agreement, if applicable.
- (xiii) The M.D., RMSC Ltd., Rajasthan, Jaipur can extend the original rate contract, subject to original Terms and Conditions for a period deemed fit by him, but not exceeding six months, for which the Bidder will have to abide. However, the extension beyond six months can be granted on mutual consent but not beyond one year. The maximum period for a rate contract shall be limited to two years.
- (xiv) In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of performance security deposit shall be liable to forfeiture by M.D. RMSC Ltd., Jaipur and decision of M.D. RMSC Ltd., Jaipur shall be final.
- (xv) Central and Rajasthan State Government Undertakings need not to furnish amount of Security Deposit.
- (xvi) The 25% of total deposited Performance Security amount shall be retained as Performance Security against the security of supplementary Comprehensive Maintenance Agreement (CMA). If there is any default in comprehensive maintenance service the department may forfeit the compensation amount described under different clauses or any other recovery from this Performance Security.
- (xvii) The rate contract can be repudiated at any time by the M.D., RMSC Ltd., Rajasthan, Jaipur if the supplies are not made to his satisfaction after giving an opportunity to the Bidder of being heard and after reasons for repudiation being recorded by him in writing. However, M.D., RMSC may terminate agreement of rate contract at any time without notice/intimation to Bidder/ firm/company in public interest.

**20. SUPPLY ORDERS:**

- (i) All the supply orders will be placed to the approved bidder only (not Agents/ Suppliers/Distributors etc.) by RMSCL or any heads of medical institutions (P.M.O., M.S., C.M.&H.O., etc.) through registered post/e-mail/any communication medium .The date of dispatch of letter or communication date will be treated as the date of order for calculating the period of execution of order. The supplying firms will execute all orders within a period specified in the supply order.
- (ii) In case of imported items 30 days will be given in addition to above mentioned period at condition No. 18 (i) above.
- (iii) The consignee for supplies shall be the M.D. RMSC or the officer in-charge of the any medical institution in the state of Rajasthan, such as M.D., NRHM, Director (PH/ RCH/ HA/ IEC/ Aids/ ESI)/ Principal of Medical Colleges & superintendent of their attached hospitals/CM&HO/PMO/DPC of DDW etc.
- (iv) To ensure sustained supply without any interruption, the M.D., RMSCL reserves the right to fix more than one approved supplier to supply the requirement among the qualified bidders. In such a case, the requirements may be met by dividing be quantity among the R/C holders considering the quantity required and dedicated capacity of the successful bidder.
- (v) The supply commitment (dedicated capacity) given in **Annexure-E** may be considered for placement of supply orders to the firm. The ready stock position of the item, if provided by the firm may be considered by the department for the placement of supply orders.
- (vi) It may be noted that the corporation does not undertake to assist in the procurement of raw material whether imported or controlled as well as restricted and as such the Bidder must offer their rate to supply the specific items from own quota of stock by visualizing the prospect of availability of raw material needed. Any of the above points if taken, as argument for non-supply/delayed supply will not be entertained.
- (vii) The quantities indicated in the catalogues are mere estimates and are intended to give an idea to the prospective bidder. The figures indicated in the catalogue do not constitute any commitment on the part of corporation to purchase any of the articles in the quantities shown therein against each or in any quantity whatsoever. It is further made clear that the Corporation does not bind itself to purchase all or any quantity mentioned in the catalogue and no objection against the quantity of the indent of approved item being more or less than the approximate quantity will be entertained and shall not be acceptable as a ground for non supply on the quantity indented.

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- (viii) **Purchase Preference:** - 15% Purchase preference will be given to the goods produced or manufactured by small scale industries of Rajasthan over goods produced or manufactured by Industries outside Rajasthan as per Purchase of Stores (Preference to Industries of Rajasthan) Rules, 1995 and approved by Board. Purchase preference admissible to the PSUs of the state of Rajasthan and to the SSI of the state of Rajasthan, together shall not exceed 25% (10% for PSUs and 15% of SSI units). However, these units will be required to participate in bidding process and match lowest price (L-1).

**21. SUBMISSION OF RETURN AND CONTRACT COMPLETION REPORT:-**

**(a) Submission of Return:**

The firm shall furnish statement (**Annexure-K-I**) of supplies made to each consignee (s). Firm shall submit the return to ED EPM, RMSCL immediately after delivery of goods along with copy of bills raised to consignees, preferably duly verified statement by the consignee(s). Please note that non-submission of the statement may result in to delay in payments or withholding of payment.

**(b) Submission of Contract Completion Report: -**

- (i) A consolidated statement (**Annexure-K-II**) shall be submitted to ED, EPM by the 10th of each month. Every time the statement should contain details of all orders placed under the contract.
- (ii) The consignee should submit the consolidated contract completion report in the prescribed statement (**Annexure-K-II**) against each order to the ED (EPM), RMSC within 30 days of supply/ receipt of material.
- (iii) Firms will have to submit consolidated statement (**Annexure-K-II**) in duplicate at the end of R/C as well as after expiry of material guarantee period (as provided in guarantee clause of the contract) to enable the Corporation to examine the case for refund of performance security money.
- (iv) The consignee shall maintain a register for items supplied and will monitor receipt of material, complaints (if any) of defective material, quantity received quality/performance and submission of completion report to ED EPM, RMSCL within one months of receipt of material.
- (v) The consignee shall intimate the contractor/supplier about the defect(s) at once in such a manner, so as to reach in the office of the firm immediately and before completion of guarantee period. It shall be the responsibility of the consignee to get the complaint of defective material or defective performance registered immediately with the office of ED (EPM), RMSCL/MD, RMSCL. Any delay in taking such action shall be viewed seriously.

**22. TERMS OF PAYMENT:-**

Payment shall be released provided the item is received duly inspected within the stipulated delivery period at stores in perfect condition and as per specifications. In addition, installation, demonstration of equipment and rendition of required training to the consignee's personnel satisfactorily shall be necessary for releasing payment, whenever required.

In case of delayed supplies, deduction of L.D. charges as per provisions shall be made from payments. The firms shall seek time extension from concerned authority before making delayed dispatch. Unless otherwise agreed between the corporation and the firm, payment for the delivery of the stores will be made on submission of bills in proper form by the firm.

**Signature of Bidder with seal**

Payment can be made by RTGS or by account payee bank demand draft on request but bank commission charges or any remittance charges shall be borne by the firm. The payment may be made by M.D., RMSC or the concerned indenting officer. Other terms of payment are as given below:

1. No advance payments towards cost of items will be made to the bidder.
2. All bills/invoices should be raised in triplicate and in the case of excisable items; the bills should be drawn as per Central Excise Rules in the name of the authority concerned. The **Annexure-K-I** shall be attached with bills.
3. If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or Act of the Central or State Government or by the bidder himself, the bidder shall be bound to inform M.D., RMSCL, Jaipur immediately about it. Purchasing authority shall be empowered to unilaterally effect such reduction as is necessary in rates in case the bidder fails to notify or fails to agree for such reduction of rates.
4. In case of any enhancement in Excise Duty due to notification of the Government after the date of submission of tenders and during the tender period, the quantum of additional excise duty so levied will be allowed to be charged extra as a separate item without any change in the basic price structure of the items approved under the tender. For claiming the additional cost on account of the increase in Excise Duty, the bidder should produce a letter from the concerned Excise authorities for having paid additional Excise Duty on the goods supplied to ordering authority and also must claim the same in the invoice separately. Similarly if there is any reduction in the rate of excise duty of items, as notified by the Government, after the date of submission of tender, the quantum of the price to the extent of reduction of excise duty of items will be deducted without any change in the basic price structure of the items approved under the bidder.
5. In case of successful bidder has been enjoying excise duty exemption on any criteria, such bidder will not be allowed to claim excise duty at later point of time during the tenure of contract, if the excise duty become chargeable on goods manufactured due to any reason.

### **23. LIQUIDATED DAMAGES:**

- (i) The time specified for delivery in the bid form shall be deemed to be the essence of the contract and the successful bidder shall arrange supplies within the period on receipt of order from the Purchasing Officers.
- (ii) In case of extension in the delivery period with liquidated damages, recovery of L.D. shall be made at such rates, as given below, of value of stores which the bidder has failed to supply :-
  - (a) Delay up to one- fourth period of the prescribed Delivery Period - **2.5%**
  - (b) Delay exceeding one fourth but not exceeding half of the Prescribed delivery period - **5%**
  - (c) Delay exceeding half but not exceeding three- fourth of the Prescribed delivery period - **7.5%**
  - (d) Delay exceeding three- fourth of the prescribed period -**10%**
- (iii) Fraction of a day in reckoning the period of delay in supplies shall be eliminated if it is less than half a day.
- (iv) The maximum amount of agreed liquidated damage shall be 10%.
- (v) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to M.D. RMSC Ltd., Jaipur, for the same immediately on occurrence of the hindrances but not after the stipulated date of completion of supply. The firms shall ensure extension of delivery period for delayed supplies. The payment shall only be released by purchase officer after sanction of extension in delivery period.

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- (vi) Delivery period may be extended with or without liquidated damages. If the delay in the supply of goods is on account of force majeure i.e., which is beyond the control of the bidder, the extension in delivery period may be granted without Liquidated Damage.
- (vii) If the bidder is unable to complete the supply within the specified or extended period, the purchasing officer shall be entitled to purchase the goods or any part thereof from elsewhere without notice to the bidder on his (i.e., bidders) account at his cost and risk, with the prior approved from M.D., RMSC Ltd., Jaipur. The bidder shall be liable to pay any loss or damage which the purchasing officer may sustain by reasons of such failure on the part of the bidder.

The bidder shall not be entitled to any gain on such purchases made against default. The recovery of such loss or damage shall be made from any sums accruing to the bidder under this or any other contract with the government. If recovery is not possible from the bill and the bidder fails to pay the loss or damage within one month of the demand, the recovery of such amount or sum due from the bidder shall be made under the Rajasthan Public Demand Recovery Act 1952 or any other law for the time being in force. In case supplier fails to deliver ordered goods, the risk purchases may be made at market rate from any other firm. It is mandatory for the approved supplier to acknowledge receipt of orders with in fifteen days from the date of dispatch of order, failing which the purchasing officers will be at liberty to initiate action to purchase the items on risk purchase system at the expiry of the prescribed supply period, after taking approval from M.D., RMSC Ltd., Jaipur

**24. MEDICAL COLLEGES AND THEIR ATTACHED HOSPITALS:-**

- (i) The following medical colleges and their attached hospitals may place purchase orders only after specific authorization by the RMSCL :-
  - a. S.M.S. medical college, Jaipur and attached hospitals.
  - b. Dr. S.N. Medical College, Jodhpur and attached hospitals.
  - c. Government Medical College, Kota and attached hospitals.
  - d. Jawaharlal Nehru Medical College, Ajmer and attached hospitals.
  - e. RNT Medical College, Udaipur and attached hospitals.
  - f. Sardar Patel Medical College, Bikaner and attached hospitals.
- (ii) The concerned Principals and Superintendents are required to obtain additional Performance Security or obtain Performance Security adjustment order for their demands and authorization from M.D, RMSC Jaipur, for placement of supply orders as per their requirement.

**25. RECOVERIES:-**

- (i) Recoveries of liquidated damages, short supplies, breakage, rejected articles shall ordinarily be made from bills. Such amount may also be recovered from any other untied dues & security deposits available with the corporation. In case recovery is not possible, recourse will be taken under Rajasthan PDR Act or any other law in force.

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- (ii) Any recovery on account of L.D. charges/risk & cost charges in respect of previous rate contracts/supply orders placed on them by the corporation can also be recovered from any sum accrued against this tender after accounting for untied sum or due payment lying with corporation against previous rate contracts/supply orders. Firm shall submit details of pending amount lying with corporation but decision of M.D., RMSC Ltd., Jaipur regarding authenticity of sum payable shall be final.

**26. INSPECTION:-**

- (i) The material will be supplied according to specification provided at Annexure 'C' and shall be inspected by the agency/committee as mentioned in the supply order or amended thereafter by competent authority. In case of BIS Items, inspection shall be strictly as per relevant BIS specifications with latest amendments and have been made applicable by B.I.S. at the time of inspection. The inspection and testing of the material may be got done by any Inspecting agency at the works of the Manufacturer or at site of installation. The supplier shall provide all facilities for inspection/testing free of cost.
- (ii) Notwithstanding the fact that the authorized inspecting agency had inspected and/or has approved the stores/articles, the purchase officer or his duly authorized Expert/Doctor, not below the rank of Medical officer/ Accountant, shall inspect the material as soon as it is received in the stores to ensure that the material is in accordance with the specifications laid down in rate contract on the basis of physical inspection such as followings including test reports submitted by concerned supplier/inspection agency.
- (iii) In case of doubts in any specific test, same may be got conducted in any laboratory as per guide lines issued by rate contract concluding authority. If the material is found below specification or defective, he will not accept the material and shall notify the defects to the firm and inspecting agency within 15 days. He shall also simultaneously ask the firm for removal of defect/replacement or refund of its cost as the case may be. The firm shall be bound to replace the defective material after inspection or remove defects in the goods within one month of receipt of intimation from the consignees. However the date of delivery, in case of defective material, where payment has not been made shall be taken as the date on which the corporation accepts the material after replacement of defective material/removal of defects as the case may be. Wherever defective material is to be replaced it shall be inspected by Committee/ Inspection Agency. Charges of such re-inspection shall be borne by as per agreement with inspection agency/supplier.
- (iv) If required, the consignee may refer inspection committee to match the specification with available reserved sample with the corporation which is submitted by the firm/supplier at the time of technical approval.
- (v) The firm shall ensure that only the material inspected by the Inspection Agency is dispatched to the consignee. In case any un-inspected material has been found in the material received by consignee, the firm shall be solely responsible for it and the department shall be free to take suitable necessary action as per terms and conditions of tender documents/agreement against the firm for such irregularity.

**27. PACKING & INSURANCE:**

- (i) The good will be delivered at the destination in perfect condition. The firm if so desires may insure valuable goods against loss by theft, destruction or damages by fire, flood, under exposure to weather of otherwise in any situation. The insurance charges will have to be borne by the supplier and the department shall not be required to pay any such charges, if incurred.

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- (ii) The firm shall be responsible for the proper packing so as to avoid damages under normal conditions of transport by Sea, Rail, Road or Air and delivery of material in good condition to the Purchase Officer's store. In the event of any loss, damage, breakage or leakage or any shortage the firm shall be liable to make good such loss and shortage found at destination after the Checking/inspection of material by the consignee. No extra cost on such account shall be admissible. The firm may keep its agent to verify any damage or loss discovered at the consignee's store, if it so likes.
- (ii) Packing, cases, containers and other allied material if any shall be supplied free, except where otherwise specified by the firm(s) and agreed by the corporation and the same shall not be returned to him.

**(iii) PACKING SPECIFICATIONS:**

**I. Schedule For Packaging-General Specifications**

1. No corrugate package should weigh more than 15 kgs (ie, product + inner carton + corrugated box.)
2. All Corrugated boxed should be of 'A' grade paper i.e., Virgin.
3. All items should be packed only in first hand boxes only.
4. **Flute:** The corrugated boxes should be of narrow flute.
5. **Joint:** Every box should be preferably single joint and not more than two joints.
6. **Stitching:** Every box should be stitched using pairs of metal pins with an interval of two inches between each pair. The boxes should be stitched and not joined using calico at the corners.
7. **Flap:** The flaps should uniformly meet but should not overlap each other. The flap when turned by 45-60° should not crack.
8. **Tape:** Every box should be sealed with gum tape running along the top and lower opening.
9. **Carry Strap:** Every box should be strapped with two parallel nylon carry straps (they should intersect).
10. **Label:** Every corrugated box should carry a large outer label at least 15cms. 10cms dimension clearly indicated that the product is for "Rajasthan Govt. Supply - Not For Sale" and it should carry the correct technical name, strength or the product, date of manufacturing, date of expiry, quantity packed and net weight of the box in bold letters as depicted in Enclosure II to Annexure-VI of this document.
11. **Other:** No box should contain mixed products or mixed batches of the same product.

**II. Specifications For Chemicals**

Not more than 25 kg may be packed in a single bag/carton.

**28. REJECTION:**

- (i) Articles not as per specification/ or not approved shall be rejected by the department and will have to be replaced by the supplier firm at its own cost within the time limit fixed by the corporation.
- (ii) All the stores supplied shall be of the best quality and conforming to the specification, trademark laid down in the schedule attached to agreement and in strict accordance with and equal to the approved, standard, samples. In case of any material of which there are no standards or approved samples, the supply shall be of the best quality to be substantiated by documents. The decision of M.D., RMSC Ltd., Jaipur as to the quality of stores be final and binding upon the Bidder. In case any of the article supplied are not found as per specification or declared sub-standard/spurious, they shall be liable to be rejected and any expenses of loss caused to the supplier as a result of rejection of supplies shall be entirely at his account.
- (iii) If, however, due to exigencies of Government work/interest such replacement either in whole or in part is not considered feasible, the prices of such articles will be reduced suitably. In cases where material has been used & some defect are noticed then the firm can be allowed to rectify/replace defects in portion of such defective material. The prices fixed by M.D., RMSC Ltd., Rajasthan Jaipur shall be final.

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- (iv) The rejected materials must be removed by the firm, within 15 days of the date of intimation of rejection. The officials concerned will take reasonable care of such material but in no case shall be responsible for any loss, damage, shortage that may occur while it is in their premises.
- (v) No payment shall be made for defective materials. However, if payment has been made, then defective material shall be allowed to be removed only after the firm replaces material as per specifications, duly inspected. If the payment has not been made, the firm may be allowed to remove the material without prior replacement (provided firm has deposited Security money as per condition no. 20) Joint inspection of defective material may be carried out as required by the corporation. However sample of ISI marked material found defective shall be kept by consignee for reference to BIS.
- (vi) In case firm wants to take back material to their works for rectification then firm has to deposit payment received against such defective supplies. In case supplier firm has not received any payment then material be returned to supplier firm for rectification, if then firm has deposited required security deposit as per contract.
- (vii) The Bidder shall be responsible for the proper packing and delivery of the material to the consignee. In the event of any loss, damage, or breakage, leakage or shortage, the Bidder shall make good the loss and shortage found at the checking of the materials by the consignee. No extra cost on such account shall be admissible.

**29. CORRECTION OF ARITHMETIC ERRORS:**

Provided that a financial bid is substantially responsive, the procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and.
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**30. PROCURING ENTITY'S RIGHT TO VARY QUANTITY:**

- (i) The quantity of equipments originally indicated in the bidding document may vary without any change in the unit prices and other terms and conditions of the bid and the conditions of contract.
- (ii) If the RMSCL procures less than the quantity indicated in the bidding documents the bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
- (iii) If the Bidder fails to supply the RMSCL shall be free to arrange/procure the items and the extra cost incurred shall be recovered from the Supplier.

**31. DIVIDING QUANTITIES AMONG MORE THAN ONE BIDDER AT (IN CASE OF PROCUREMENT OF GOODS):**

As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject

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matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted.

### **32. PARALLEL RATE CONTRACT:**

The corporation may also execute parallel rate contract to with more than one firm for each item on the lowest approved prices on the same terms & conditions, if the original lowest one each not in a position to supply material as per department's requirements.

- (i.) To ensure sustained supply without any interruption, the Tender Inviting Authority reserves the right to fix more than one supplier to supply the requirement among the qualified Bidders.
- (ii.) Orders will be placed with lowest-1 (L-1) firm. However in case of any exigency at the discretion of the Tender Inviting Authority, the orders may also be placed with the other firms, in the ascending order, L-2, L-3 and so on who have matched with the L-1 rates and executed agreement with corporation on same terms & conditions.
- (iii.) After the conclusion of Price Bid opening (cover-B) the lowest offer of the Bidder is considered for negotiations and rate arrived after negotiations is declared as L-1 rate and L-1 supplier for an item for which the tender has been invited.
- (iv.) The tender who has been declared as L-1 supplier for certain item shall execute necessary agreement for the supply of the tendered quantity of such item as specified in the tender documents on depositing the required amount performance security and on execution of the agreement such Bidder is eligible for the placement of purchase orders.
- (v.) RMSC will inform the L-1 rate to the Bidders who had qualified for Price Bid (Cover-B) opening, inviting their consent to match with the L-1 rate for the item/items quoted by them and the Bidders who agree to match L-1 rate, will be considered as Matched L-1.
- (vi.) The Bidder, who agrees to match L-1 rate shall furnish the breakup detail (Rate, CST, VAT etc.) of price (L-1 rate).
- (vii.) The supplier, on receipt of the purchase orders deems that the purchase orders exceeds the production capacity declared in the tender documents and the delay would occur in executing the order, shall inform the RMSC immediately without loss of time and the purchase orders shall be returned within 7 days from the date of issuing order, failing which the supplier would be deprived from disputing the imposition of liquidated damages, and penalty for the delayed supplies.
- (viii.) If the L-1 supplier has failed to supply/ intimated RMSC about his inability/ delay in supply as per the purchase order, the required items within the stipulated time or as the case may be, RMSC may also place purchase orders with the Matched L-1 Bidders for purchase of the items provided such matched L-1 Bidders shall execute necessary agreement indicating the production capacity as specified in the tender document on depositing the required amount . Such Bidder is eligible for the placement of purchase orders for the item quoted by them.
- (ix.) Subject to para (vii) above, while RMSC has chosen to place purchase orders with matched L-1 supplier and there are more than one such matched L-1 supplier, then the purchase orders for the requirement of items will be place with L-2 first on matched rates of L-1 and in case L-2 does not have the required capacity than L-3 would be considered on matched L-1 rates and the same order would be followed in case of L-3, L-4 etc.

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- (x) The matched L-1 supplier, on placement of purchase orders, will be deemed as L-1 rate supplier for the purpose of the tender and all provisions of the tender document applicable to L-1 rate Bidder will apply mutatis mutandis to the matched L-1 supplier.
- (x.) If the supplier fails to supply the item for the purchase orders, at any point of time, either fully or partly, within the stipulated time, RMSC is at liberty to place purchase orders with other Bidders (in ascending order, viz, L-2, L-3 and so on) at the price offered by then and in such cases the supplier is liable to indemnify RMSC, WITHOUT ANY PROTEST OR DEMUR, for the difference in cost incurred by RMSC and the RMSC is entitled to recover the difference in cost from the amount due/payable to the supplier.
- (xi.) The supplier shall supply the entire ordered quantity before the end of 45 days including installation from the date of issue of purchase order at the destinations mentioned in the purchase order, if the above day happened to be a holiday for RMSC, the supply should be completed by 5.00 p.m. on the next working day.
- (xii.) In case of imported items 30 days will be given in addition to above mention period.
- 33. VALIDITY OF TENDER:**  
Tenders shall be valid for a period of 90 days from the date of opening of financial bid and may be extended for further 90 days with mutual consent of firms.
- 34. PRICE ESCALATION:**  
Price Escalation or Price Variation shall not be applicable or considered under any circumstances for the purchases made under this tender or agreement. However, the provisions provided for tax variations are exclusive to this clause.
- 35. SUBLETTING OF CONTRACT:**  
Subletting or assigning contract to third party is prohibited. In the event of Bidder violating this condition, the M.D., Rajasthan Medical Services Corporation, Jaipur shall be at liberty to place the contract elsewhere on the Bidder's account and at his risk. The Bidder shall be liable for any loss or damage, which the Government may sustain in consequence or arising out of such replacement of the contract.
- 36. FALL CLAUSE:-**  
The prices charged for the Store supplies under the contract by successful Bidder shall in no event exceed the lowest price at which the successful Bidder sells the stores of identical description to any other persons during the period of the contract. If any time, during the period of the contract, the Bidder reduces the sales price chargeable under the contract, he shall forth with notify such reduction to the M.D., RMSCL, Jaipur and the price payable under the contract of the stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
- 37. COMPREHENSIVE MAINTENANCE AGREEMENT (CMA):-**  
If required, firm shall execute a CMA with the RMSC as described in **Annexure-L** and guarantee clause. The rates for maintenance shall be applicable as quoted in **[Annexure-D, (BOQ)]**. CMA will only be commence after the guarantee period and on a written request made by the concerned purchase officer to the firm. The firm shall abide itself by the terms & conditions of CMA.

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**38. GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS:**

- (1) The Designation and address of the First Appellate Authority is The Secretary, Department of Medical & Health ( MD, NRHM), or as decided by the Govt. of Rajasthan.
- (2) The Designation and address of the Second Appellate Authority is Principal Secretary, Medical, Health & Family Welfare, Govt. of Rajasthan and Chairman, RMSCL, or as decided by the Govt. of Rajasthan.

**(i) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules of the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or ground on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (ii) The Officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (iii) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(iv) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provision limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

**(v) Form of Appeal**

- (a) An appeal under Para (1) or (3) above shall be in the Form (Annexure-O) along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

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(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

**(vi) Fee for filling appeal**

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(vii) Procedure for disposal of appeal**

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filling of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) Hear all the parties to appeal present before him; and

(ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties free of cost.

(d) The order passed under sub-clause (c) above shall be placed on the State Public procurement Portal.

**39. COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST:**

Any person participating in a procurement process shall-

a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;

b) Not misrepresent or omit misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;

c) Not indulge in any collusion, Bid rigging or any-competitive behavior to impair the transparency, fairness and progress of the procurement process;

d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;

e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process;

f) Not obstruct any investigation or audit of a procurement process;

g) Disclose conflict of interest, if any; and

h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could

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improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

I. A Bidder may be considered to be in Conflict of interest with one or more parties in bidding process if, including but not limited to:

- a. Have controlling partners/shareholders in common; or
  - b. Receive or have received any direct or indirect subsidy from any of them; or
  - c. Have the same legal representative for purposes of the Bid; or
  - d. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
  - e. The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Services that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.
- 40.** (i) Bidder are requested to send with bid, printed descriptive literature of the quoted items.
- (ii) If Bidder supplied to or have Rate contract of quoted items with any other Govt. institutions within one year, he should provide copies of purchase orders, invoices and rate contract, if asked for.
- 41.** All correspondence in this connection should be addressed to the M.D, RMSCL/ E.D. (EPM), RMSCL, D-Block, Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur-302005, Rajasthan. Technical questions should be referred to the M.D., RMSCL, Jaipur direct by correspondence or by personal contact.
- 42.** (i) Direct or indirect canvassing on the part of Bidders or their representative shall disqualify their tenders.
- (ii) Supplier may be disqualified, banned or suspended from business during the rate contract, if :-
- (a) fails to execute a contract or fails to execute it satisfactorily ;
  - (b) no longer has the technical staff or equipment considered necessary ;
  - (c) is declared bankrupt or insolvent or its financial position has become unsound, and in the case of a limited company, it is wound-up or taken into liquidation ;
  - (d) the firm is suspected to be doubtful loyalty to state .
  - (e) the State Bureau of Investigation or any other investigating agency recommends such a course in respect of a case under investigation .
  - (f) M.D., RMSCL, Rajasthan, Jaipur is prima- facie of the view that the firm is guilty of an offence involving moral turpitude in relation to business dealings, which if established would result in business dealing with it banned.
- 43.** No Action on the letter head of the Bidder /firm regarding any complaints against the Corporation will be taken unless the letter head bears the signature of the Bidder or the Authority higher than the bid signatory of the firm.
- 44.** (i) Any certificate/documents/information submitted by the Bidder found to be false/forged/fabricated etc. than bidder shall be liable for the appropriate legal action along with disqualification, banning, suspension etc. etc. for limited or unlimited period.

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- (ii) Bidders are required to submit wanted information (if any) based on the facts. If the furnished information by the firm found to misleading or not based on facts disciplinary action against the firm may be taken as to banning concerned item/items for certain or uncertain period.
45. The Corporation reserves the right to accept any tender not necessarily the lowest. Corporation may reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which Bidder has been given or distribute items of stores to more than one firm/supplier.
46. The Purchase Committee will have the right of rejection of all or any of the quotations without giving any reason for the same. The right to conclude parallel rate contracts with another firm for the stores detailed in this catalogue is also reserved by the M.D., RMSC Ltd., Rajasthan, Jaipur.
47. Extra stipulation or any other condition contrary to the above Tender conditions are not acceptable and may render the tender liable to rejection.
48. The Bidder must sign all the pages of tender document at the below of Terms & Conditions agreeing to abide by all conditions of the tender and accept them in toto. The Signing of **Annexure-N** Shall be treated as acceptance all the terms and conditions of the Tender Document.
49. The Purchase Committee of RMSC may relax or change/ modification in terms and conditions in the exigency excluding fundamental changes. In case of such urgency the Terms & Conditions shall be got approved from Purchase committee/Board of Directors of RMSC.
50. **JURISDICTION:-** All actions, legal proceedings and suits arising from or connected to this tender shall be subject to the exclusive jurisdiction of courts in Jaipur only.
51. **APPLICABILITY OF CLAUSES:-** All the clauses from 1 to 48 and their annexures, formats & enclosures are applicable for the tendered items.

sd/-  
Managing Director  
Rajasthan Medical Services Corporation  
Limited  
Rajasthan, Jaipur.

**I/We have read the above terms and conditions and I/We agree to abide myself/ourselves by the above terms & conditions of the tender document.**

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**B. Special Terms and conditions:-**

- 1 Technical details, Tender form duly signed in all respect, Earnest Money and all other required Documents should be submitted in Cover "A" and Financial details (BOQ), should be submitted in Cover "B" otherwise tender will not be considered.
- 2 Pre-requisite if any for installation, including UPS, Computer, Printer, and other items should be provided by the firm in technical bid and financial bid respectively.
- 3 Comprehensive Guarantee period with spare parts for as mentioned in technical specification (from the date of installation/demonstration). Acceptance of Comprehensive annual maintenance Agreement as mentioned in technical specification after Expiry of Comprehensive Guarantee period should be submitted with the cover" A" and Rates in cover "B" respectively.
- 4 Conditional tenders will not be considered.
- 5 List of consumable items is to be provided in technical bid which is not covered under the guarantee period otherwise all the consumable will be treated as spare parts covered under the guarantee.
- 6 Transshipment will be permitted and partial shipment not allowed.
- 7 Payment will be released after installation, demonstration of machine& training satisfactorily.
- 8 The bidder should quote rates in Indian rupees and payment will be made in Indian rupees. (INR) only.
- 9 All certificates should be valid on the date of submission of tender & issuing of supply order.
- 10 The bidder should have well equipped local service centre in India preferably in Rajasthan.
- 11 The bidder shall be a Manufacturer/Direct Importer who must have manufactured/ Imported and supplied and installed satisfactorily quoted item in India to the extent of at least 10% in last three financial years (2010-11 to 2012-13) of the quantity specified in the NIB. The list of such installation of the quoted equipments may be asked from the bidder in verification of Annexure-G information and he should submitted self attested copy of purchase order, Indent and invoice (Inclusive of Quantity & Rate). **However, the condition of past performance for the quoted item is not applicable for the ISI Marked Items.**
- 12 **In case of imported item :**The bidder will have to produce third party inspection report from NABL approved lab or ERTL or DGS&D or Govt. of India lab or Govt. of India approved lab pertaining to specification and performance of each supplied machine with the consignment. All expenses regarding third party inspection will be borne by the bidder.
13. The name & make of articles which are offered should be mentioned against each item of the catalogue. Mere indication of English/USA/Indian will not serve the purpose.
14. In the case of supply of imported item the suppliers shall furnish a certificate along with the bill to effect that the firm has completed all the formalities in connection with the import.

**I/We have read the above terms and conditions and I/We agree to abide by the same.**

**Signature of Bidder with Seal**

	Name of Item With specifications	Quantity in a set
1	<b>Telescope:</b> Telescope 0 degree with parallel/straight eye piece, 10 to 12 mm diameter. Fibre optic light transmission incorporated, should be compatible with the commonly available light cables (necessary adaptors should be provided) Can be sterilized by autoclaving, gluteraldehyde solutions and formalin chamber. Should have 6 mm instrument channel built-in ring applicator Working length of 270-275 mm.	1
2	<b>Trocar &amp; Cannula:</b> Cannula size +1 mm more than the telescope diameter; should have an automatic valve and stopcock for insufflations.(Compatible with supplied telescope). Trocar should have pyramidal tip. Tip should not be so sharp that may injure the viscera. The length of the Trocar should be 175 mm±10 mm and the length of the cannula should be 100-110 mm.(Intra abdominal part)	2
3	<b>Ring Applicator:</b> Ring applicator for use with parallel/straight eyepiece telescope compatible with the above telescope. Capable of loading two silastic rings. The ring applicator has to be fully dismantable into different parts like prone, inner tube, outer tube, knurled ring etc.	2
4	<b>Cone:</b> Suitable cones for loading rings to the above applicator (5) <b>Slide/guide:</b> Suitable slide/guide for loading rings to the above applicator	5
5	<b>Slide/guide:</b> Suitable slide/guide for loading rings to the above applicator.	10
6	<b>Veress Needle:</b> Veress Needle with spring loaded blunt stylet with luer lock and length of 10 cm	3
7	<b>Veress Needle :</b> Veress Needle with spring loaded blunt stylet with luer lock and length of 15 cm	3
8	Essential Spares: (i) Spare washers: Spare washers for trocar and cannula and automatic valve (ii) Kits for cleaning: Cleansing brush set for scopes (5 mm dia & 10 mm dia) of channel., Cannula brush, Cleaning oil (Silicon oil), Trocar Brush , Special lubricant for stopcock (iii) <b>Manuals:</b> (i) Operational & service manuals with catalogue (ii) List of spare parts with part nos	12 Washer
9	<b>Environment :</b> Telescope should be specified for operation up to 45° C and 100% relative humidity	
10	<b>Electronic CO2</b> insufflators with pin index connection. Should have an adjustable flow rate of 0 to 10 ltr. Per minute and a pressure range adjustable between 0-30 mm Hg. Pressure and flow rate should be display on the front panel Provided with silicon autoclavable tubing with luer attachment. Instrument should work on a supply of 180-240 V. with a frequency of 50 Hz single phase.Fit for purpose. The unit should be comply with relevant IEC safety standards. The unit should be ISI/CE marked. Secuvent safety system for constant monitoring of intra abdominal pressure and checking over pressure with automatic back release of CO2 gas within 5 seconds should include 1 pack/10 filter for CO2 gas. 1. The machine should give an audible alarm signal in case of wrongly placed veress pneumoperitonium needle and sudden block in the CO2 flow from machine 2. The insufflator should also give audible alarm in case of overpressure and release of it automatically 3. Both the preset value and actual value for pressure and flow should be displayed at the same time on the front panel of the machine	1
11	<b>High Pressure hose:</b> High Pressure hose suitable to connect the insufflators with pin indexed CO2 cylinder.	1
12	Wrench kit: Suitable for connecting the insufflators to CO2 cylinder	1
13	<b>Carbon Dioxide Bottle (cylinder):</b> 5 Kg. Capacity Carbon Dioxide bottle with pin index connection. The unit should automatically display status of the CO2 conditioning by it electronic Bar Graph on the front panel of the insufflator. The unit should have inbuilt pressure regulator to detect high & low pressure of	4

	CO2 gas automatically at the input	
14	<b>Cold Light Sources :</b> Cold Light Sources with dual control having 2 halogen lamps of 250 watts Facility to automatically switching of spare lamp in case of failure of one lamp without any delay 24V rating each operatable on a 220-240 V and 50Hz supply with suitable transformer. Rechargeable battery Back up light source compatible with SP laparoscope is also to be provided. Handy LED battery light source which can be mounted directly on to the laparoscope or rechargeable battery backup light source with more than 5 working hours Fit for purpose. The unit should be comply with relevant IEC safety standards.	1
15	<b>Fibre Optic Light cable:</b> 4.5-10.0 mm in diameter. 250-300cm in length compatible with the cold light source and can be fitted the commonly available telescope (necessary adaptors may be provided)	1
16	<b>UPS :</b> UPS-1.0 KVA with one hour backup time	1
17	<b>Essential Parts:</b> (i) <b>Mains cord:</b> Compatible with insufflators and cold light source (ii) <b>Halogen Spare Lamp:</b> Halogen Spare Lamp of 250 watts/24 V. (iii) <b>Manuals:</b> Operation manual (for insufflators & source) , Service manual (for insufflators & source), Spare parts list (with part no.s)	2 12 2 Each
18	<b>Formalin Chamber (for Sterilization of Laparoscope) :</b> Dimensions of Formalin chambers 65 cms±10cm x 20 cms.( ±2cm) x 20 cms. ( ±2cm) with three tray made of white Opaque Acrylic	1
19	<b>Tray for sterilization of Laparoscopes:</b> Dimensions of outer sterilization box 70cm ±10cm x 20 cm ± 5cm x 15 cm ± 2 cm (Volumetric capacity 10 litre ± 2 litre ) and the inner tray with holes to keep the instrument in the solution.(Which is to be kept in outer box). The material should be of S.S. material.	2

**Signature of Bidder with Seal**

**Rajasthan Medical Services Corporation Limited, Jaipur**  
**FINANCIAL BID FOR QUOTED ITEM**

S. N.	Name Item With full Specification	Brand	Approx Qty.	Packing Unit	Net Rate Per packing Unit (In Rs.)	Rate of RST (VAT) or Concessional CST against C-form, if applicable	Rate of Excise duty (It should be included In net Rate) (Col, 6)	Amount of excise duty workout accordingly Col.No . 8	Total rates (6+7)	Maintenance charges / Rates for Ist year (Rs.)	Maintenance charges/ Rates for IInd year (Rs.)	Maintenance charges / Rates for IIIrd year (Rs.)	Maintenance charges / Rates for IVrth year (Rs.)	Maintenance charges / Rates for Vth year (Rs.)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.														
2.		<b>DONT WRITE RATES HERE</b>												
3.														
4.														
5.														
6.														
7.														
8.														
9.														
10.														
11.														

**Rates shall only be filled in BOQ on <https://eproc.rajasthan.gov.in> (Not to be disclosed here)**

For comparison of rates the average comprehensive annual maintenance charges per year shall be added to the Total rate (Column No. 10 of equipments, if CAM (Comprehensive Annual Maintenance) is applicable.

Date

Signature

Name in Capitals  
Company /Firm Seal

NOTE: -

1. THE CONCESSIONAL CST AGAINST C- FORM SHALL BE APPLICABLE.
2. THE RATE QUOTE SHOULD BE INCLUSIVE OF EXCISE DUTY BUT EXCLUSIVE OF SALES TAX./VAT
3. EXCISE COMPONENT SHOULD BE SEPARATELY SHOWN IN COLUMN NO.8 FOR FURTHER REFERENCE
4. RATE SHOULD BE QUOTED ON SEPARATE SHEETS FOR EACH ITEM.
5. RATE SHOULD BE QUOTED ONLY FOR PACKING UNITS AS MENTIONED IN THE BID
6. NO QUANTITY OR CASH DISCOUNTS SHOULD BE OFFERED.
7. READ ALL THE TERMS & CONDITIONS BEFORE FILLING THE ANNEXURE-D.
8. PLEASE QUOTE RATES OF MAINTENANCE CHARGES AFTER GUARANTEE PERIOD, IF APPLICABLE FOR THE ITEM.
9. PLEASE QUOTE RATES IN ABSOLUTE AMOUNT ONLY.

**ANNEXURE –E**

**Rajasthan Medical Services Corporation Limited, Jaipur**  
**Declarations and Undertakings (Terms & Conditions No. 7 (xiii))**

(On Non Judicial Stamp Paper worth Rs. 200/- Attested by Notary Public and submitted with Cover- A)

1. We..... (Name of firm) do hereby undertake that we have installed manufacturing capacity of quoted item in specified units of measurement in the tender has detailed below:-

<b>S. No.</b>	<b>Quoted Item Details &amp; Cat. nos.</b>	<b>Monthly Capacity in all shifts in nos.</b>	<b>Annual Production Capacity</b>	<b>Monthly Supply Commitment to RMSC In nos.</b>	<b>Annual Supply Commitment to RMSC In nos.</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
1					
2					
3					

2. We certify that the quoted model (of quoted item) is/are of latest technology & have not been outdated
3. We certify that the rates (of quoted item) are reasonable & not sold on lower rates to anyone than charge from this institution.
4. We do hereby undertake that availability of spare parts & consumables for quoted model of each equipment is at least for 10 years from the date of installation.
5. We do hereby undertake that we accept condition of Comprehensive Guarantee period with spare parts of each quoted equipment as per Terms & condition or Technical Specification. (from the date of installation/ demonstration).
6. (a) We do hereby undertake that our company/firm has not been black listed/banned by any Govt. (Government of India/State Govt.) & their subordinate Departments for participation/submission of tenders.
- (b) We do hereby undertake that our company/firm has been black listed/banned by..... (Name of Govt./Deptt.) & required information as below :
- (i.) Cause of black listing/banning/Debarring.
- (ii.) For which item.....:
- (iii.) Period of black listing/banning/Debarring.
- (iv.) Latest Status of black listing/banning/Debarring.
7. We hereby confirm that we have deposited all the VAT/Sales Tax / CST as on dated ..... with the Department. No VAT/CST is due on M/s..... as on dated .....

Signature of Authorized Signatory

Place :

Name and Signature of Bidder

Date :

Designation with seal

**ANNEXURE-F**  
**Ref. Clause No. 7(ix)**

**ANNUAL TURN OVER STATEMENT**

The Average Annual Turnover of M/s. \_\_\_\_\_  
address \_\_\_\_\_ for the past three  
years are given below and certified that the statement is true and correct.

Sl. NO.	Financial Years	Turnover in Lacs (Rs)
1.	2010-11	-
2.	2011-12	-
3.	2012-13	-
	Total	- Rs. _____ Lacs
Average turnover per annum		- Rs. _____ Lacs

Date

Signature of Auditor/Seal  
Chartered Accountant  
(Name & Address.)  
Tel. No.  
Mob. No.

**ANNEXURE-G**

**Rajasthan Medical Services Corporation Limited, Jaipur**

**STATEMENT OF PAST SUPPLIES AND PERFORMANCE**

(SPECIAL TERMS & CONDITIONS NO. -11)

We..... (Name of firm) do hereby undertake that we have supplied --  
----- ( Name of quoted item).as per details given below:-

Financial Year	S. No	Order Placed by [full address of Purchaser with telephone & Fax no.]	Order No. and Date	Description and quantity of ordered goods	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the equipments been supplied & installed satisfactorily?
					As per contract	Actual		
2010-11								
2011-12								
2012-13								
Total (10%)								

**Note:-**

1. It should be notarized and submitted with technical bid.
2. At least 10% of the quantity specified in the NIB in last three financial years.
3. The above information may be verified from relevant documents of Bidder.

**However, the past performance criteria is not applicable for ISI Marked Items.**

Place :

Date :

(Name)  
Signature of  
Bidder with Seal

**ANNEXURE –H**

**Rajasthan Medical Services Corporation Limited, Jaipur**

**Statement of Plant & Machinery, no of employees and factory area**

*(on non-judicial stamp paper worth Rs. 50/-)*

(It should be notarized & submitted with cover-A)

- (i) List of Plant & Machinery available for production of equipment.
- (ii) List of items which they are manufacturing.
- (iii) Area of unit with working space & authority letter of allotment.
- (iv) Stock position of raw material.
- (v) Registration certificate for manufacturing unit/S.S.I. unit from Industries department.
- (vi) Man power status.
- (vii) Quality control lab and list of equipment for quality control measures.
- (viii) Certificate for Govt. Agency/ Chartered engineer for production capacity assessment.

(Name)  
Signature of  
Bidder with Seal



**ANNEXURE -I**

**Rajasthan Medical Services Corporation Limited, Jaipur**

**PRE- STAMP RECEIPT UNDER T & C NO. 12(II)**

(To be submitted with cover-A)

We received an amount of Rs.....nil..... from The Managing Director, Rajasthan Medical Services Corporation Limited, Rajasthan, Jaipur, through DD/BC No. ....nil.....dated.....nil.....or RTGS etc. as details for payment is given below:

1. Name of supplier.....
2. Name & address of Firm.....
3. Name of bank & branch.....
4. Bank a/c type : Saving/Current/Over Draft/.....
5. Bank a/c number.....
6. Bank branch MICR Code.....
7. RTGS/IFCS Code.....
8. NEFT/IFCS Code.....
9. PAN NO. ....
10. Bank contact person's name & Mobile no. : .....

This amount is received against refund of bid security of bid no. ...nil.....dated ...nil.....  
and sanction No. ....nil..... Dated .....nil.....

Signature of Authorized Signatory

Place :

Name of Signatory

Date :

Designation with seal

**ANNEXURE -J**

**Rajasthan Medical Services Corporation Limited, Jaipur**

**Format of Affidavit (T&C No. 7 (v), 12(iii)- EM-II**

**(On Non Judicial Stamp Paper of Rs.10/-)**

I.....S/o.....Aged.....  
Yrs..... residing at ..... Proprietor/Partner//Director of M/s  
..... do hereby solemnly affirm and declare that:

- (a) My/Our above noted enterprise M/s .....has been issued acknowledgement of Entrepreneurial Memorandum Part-II by the District Industries Center..... The acknowledgement No. is ..... dated .....and has been issued for Manufacture of following items.
- (i)
  - (ii)
  - (iii)
  - (iv)
  - (v)
- (b) My/Our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items.
- (c) My/Our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.

Place.....

Signature of Proprietor/Director  
Authorized Signatory with Rubber  
Stamp and date

**ANNEXURE-K-I  
(STATEMENT NO. I)**

**Rajasthan Medical Services Corporation Limited, Jaipur**

To,

Executive Director (EPM),  
D-Block, Swasthya Bhawan, Tilak Marg,  
C-scheme, Jaipur-302005  
Telephone no. 0141-2223887  
Fax no. 0141-2228065

Subject :- Regarding submission of supply status in statement no.- I

NAME OF FIRM: \_\_\_\_\_

RATE CONTRACT NO & DATE \_\_\_\_\_

ITEM \_\_\_\_\_

S. No.	Supply Order		Material Ordered			Stipulated date of completion of supply	Material Supplied	
	No. & Dt.	Amount (Rs.)	Consignee	Name of Item	Qty. (in Unit)		Qty. Supplied (in Unit)	Actual Date of receipt
1.	2.	3.	4.	5.	6.	7.	8.	9.

**Note:- Please give cumulative item wise supply status of the firm.**

(SIGNATURE OF SEAL OF FIRM)

(SIGNATURE & SEAL OF CONSIGNEE)

**NOTE:-**

1. Column no. 1 to 9 are to be filled by firm.
2. The information filled in by firm shall be corrected, completed and verified by Consignee/ Purchase Officer, wherever required.
3. The unit shall be as per rate contract.
4. The above information shall be cumulative for each item supplied by the firm to individual Purchase Officer/ Consignee.
5. Attach separate sheets whenever necessary.

**ANNEXURE-K-II**  
**STATEMENT NO. II**

**Rajasthan Medical Services Corporation Limited, Jaipur**

To,

Executive Director (EPM),  
D-Block, Swasthya Bhawan, Tilak Marg,  
C-scheme, Jaipur-302005  
Telephone no. 0141-2223887  
Fax no. 0141-2228065

Subject :- Regarding submission of Consolidated Contract Completion Report in  
statement no.- II

NAME OF FIRM: \_\_\_\_\_

RATE CONTRACT NO & DATE \_\_\_\_\_

NAME OF ITEM \_\_\_\_\_

S. No	Supply Order		Ordered Qty.			Stipulated date of completion of supplies	Actual Supply		Qty. Remained unsupplied		Date of Expiry of guarantee period	Pending Complaint of defective material	Remarks/ comments of Consignee or- Performance
	No. & Dt.	Amount (Rs. in Lacs)	Consignee	Item	Qty. (in unit)		Actual date of receipt	Quantity (in unit)	Quantity (in unit)	Reasons			
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Please also comment on comprehensive annual maintenance contract date & present status.

(SIGNATURE OF SEAL OF FIRM)

**NOTE:-**

1. Column no. 1 to 14 are to be filled by firm and shall be submitted to E.D. (EPM).
2. The information filled in by firm shall be corrected, completed and verified by Consignee/ Purchase Officer, wherever required.
3. Attach separate sheets whenever necessary.

ANNEXURE-L

**Rajasthan Medical Services Corporation Limited, Jaipur**  
**Comprehensive Maintenance Agreement (C.M.A)**

This Comprehensive Maintenance Agreement ("Agreement") is made on ..... at **Jaipur** by and between:

....., (**Name of Firm/Company With Address**)  
..... through (hereinafter referred to as the (**Name of Firm/Company**))..... which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns)  
**AND**

**Managing Director, Rajasthan Medical Services Corporation Limited, Jaipur** or his designated officer's (hereinafter referred to as the "Purchase Officer" (means user of equipments/consignee/in-charge officer of medical institution) which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns):

**WHEREAS:**

- A. (**Name of Firm/Company**)..... is inter alia, engaged in the business of marketing of equipments and apparatus/instruments manufactured by (**Name of Firm/Company**)..... in India and it also provides maintenance service for **Equipments & Instruments** in India;
- B. The Consignee has asked to provide service and maintenance of Equipments installed in its premises and (**Name of Firm/Company**)..... has agreed to provide the services (as defined in Clause 3 below), subject to terms as contained in this Agreement.

NOW THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND COVENANTS AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT, ADEQUACY AND LEGAL SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED AND AGREED TO BY THE PARTIES, THE PARTIES EXECUTE THIS AGREEMENT AS FOLLOWS:

- 1. COMMENCEMENT :- CMA will only be commence after the completion of guarantee period and a written request by concerned RMSC/Purchase officer or his authorized officer to the firm. The RMSC/concerned consignee shall ensure the availability of funds and shall also examine the CMA necessity for a particular equipment/instrument.
- 2. **TERM, EXTENSION AND TERMINATION OF THIS AGREEMENT:**
  - (i) This C.M.A. is the supplementary part of Original Agreement (Rate Contract) No.---- of this equipment or instrument.
  - (ii) The validity period of this C.M.A. is for as specified in bid document (..... years) which starts from the next day of completion of Guarantee period of Rate Contract referred in clause first above. The C.M.A. Starts from----- day of ----- 2013 and shall end on the dated----- . However, CMA may be extended for further two years by mutual consent subject to the same terms & conditions.
  - (iii) The Security deposited shall be refunded as per clause 12 of original Agreement R/C No. ----- subject to that :-
    - (a) The 25% of total deposited S.D. amount shall be withheld against the security of this supplementary (CMA) agreement.
    - (b) If there is any default in comprehensive maintenance service the department may forfeit the penalty amount described under clause-8 or any other recovery from security deposit.

The Consignee/Purchase Officer may terminate this Agreement during the Term of this Agreement, at any time as he considers appropriate in the interest of department. No compensation shall be paid to said firm for termination.

**3. Scope of this Agreement and Services to be rendered under this Agreement by..... (Name of Firm/Company)..... :**

- (a) Onsite & Service Centre Labor for carrying out preventive maintenance and repairs.
- (b) All parts require replacement shall be supplied to the Consignee by the ..... **(Name of Firm/Company)** .....under this agreement at no additional cost, during CMA period.
- (c) Safety and software updates for features that were originally purchased and forming part of the Equipment during commencement of this agreement.
- (d) Routine Cleaning, lubrication, replacement of o' rings gaskets etc. for all mechanical instruments.
- (e) Routine cleaning & calibration of electronic equipments.
- (f) Spare parts are included in the CMA offer and will not be charged extra.
- (g) Firms Offering Conditions:-

- Response time < 48 Hours after first contact
- Service hours Mon-Fri (09:30-18:00)
- Preventive Maintenance (PM)\*\* Any number
- Parts for Preventive maintenance All, as per requirement
- Up time 95% (346 Days)
- Breakdown All
- Technical & Application Support Session As required
- Demonstrations & Trainings As & when required

**Note:\*\* PM Includes Quality Assurance, Safety checks and calibration**

- (h) Contact Details of service providing firm:  
Full Address:  
Email ID:  
Hotline:  
Service Portal:  
Toll Free Number:

**(ii) Exclusions of Service under this Agreement:**

- (a) Damages caused by or arising out of or aggravated by fire caused by sources external to the Equipment covered under this agreement, theft, flood, earthquake, war, invasion, act of foreign enemy, hostilities or war like operations, (whether war be declared or not), civil war, revolution, insurrection, mutiny, Labor unrest, lockout, confiscation, commandeering by a group of malicious persons or persons acting on behalf of or in connection with any political organization, requisition or destruction or damage by order of any govt. de-jure or de-facto or any public, municipal or local authority.
- (b) Any work external to the Equipment covered under this Agreement.
- (c) This Agreement does not cover hardware upgrade of any kind.
- (d) All consumables as per Bid documents as per as clause- 5 .

- (e) Any No. of preventive maintenance visits and any number of breakdown emergency calls will be provided by the firm during guarantee and CAM agreement period.
- (f) Training for the Quoted equipment/machine, if required, will be provided by the firm without any additional charges.

**(iii) Limitations of Services under this Agreement:**

- (a) Maintenance and updates will be provided based on originally purchased software options. Additional features, hardware or software, that are not part of the Equipment on commencement of this Agreement are not included in this Agreement but can be included on mutually agreed terms and conditions, reduced in writing.
- (b) Parts will be replaced at the sole discretion of **(Name of Consignee)**.....
- (c) Whenever a breakdown call is attended, then during such visit, preventive maintenance can also be carried out. Hence, such a visit may be treated as a preventive maintenance visit also.
- (d) If required and permitted, the transportation of equipment from Purchase Officer to service center of firm and back to Purchase Officer Site, is sole responsibility of the service providing firm company.

**4. CARE FOR THE EQUIPMENT:**

The Consignee shall take proper care and diligence in using the equipment so as to ensure that the equipment is protected against damage resulting from accidents, neglect or misuse, pests and insects, etc. The Consignee shall also maintain the optimum temperature and other environmental conditions to safeguard the equipment against damages as per the specification given in the instruction manual.

**5. PRICE**

- (i) In consideration of **(Name of Firm/Company)**..... providing the Services (as set out in Clause 2 above), the M.D., RMSC/ E.D. (EPM), RMSC/Purchase officer/Consignee shall pay to **(Name of Firm/ Company)**..... Maintenance Contract charges (hereinafter the “CMA Charges”) for the equipment set out in Annexure-M, annexed to this Agreement.
- (ii) The CMA Charges specified above is inclusive of all taxes, levies, impositions, cess etc. as may be applicable on the Services rendered by **(Name of Firm/ Company)**..... to the Consignee. If any fresh taxes, levies impositions, cess is levied and changed by the appropriate governmental authority during the Term of this Agreement; the variation shall be borne by the Purchase Officer.
- (iii) All the defective parts/items shall become the property of **(Name of Firm/ Company)**..... on replacement of parts and have to be returned to **(Name of Firm/ Company)**..... by the Purchase Officer/Consignee only if same are replaced without charges.
- (iv) No price escalation will be applicable.

**6. LIST AND RATES OF REAGENTS, CONSUMABLES & SPARES:**

The ..... (Name & Brand of Equipment)..... has the following requirement of Reagents, Consumables & Spares without which this equipment cannot be made Operational/functional :-

S. N.	Name of Reagent/Consumable/Spares	Packaging Unit	Price Rs. Per Unit	Remark
1				
2				
3				
So on				

A Committee of three members comprising of Hospital In charge, Specialist and the senior most accounts person of that institution will decide the reasonability of rates of Reagents, Consumables & Spares by negotiation with the firm.

**7. PAYMENT TERMS:**

The RMSC/Purchase Officer/Consignee shall make 50% advance payment of annual maintenance charges after completion of each six month of satisfactory service by way of Demand Draft/Account payee cheque in favour of service providing firm. The remittance charges shall be borne by the firm. The Consignee shall ensure that maintenance and repair are satisfactory during last half yearly period before further advancing CAM charges to firm.

**8. LIQUIDATED DAMAGES:**

- (i) The Supplier/service providing firm shall be liable to pay a penalty of Rupees five Hundred per day (**Varies from equipment to equipment**) if the firm didn't response after 48 hours from the time of receiving first complain. The complaint may be sent to firm by way of telephone/fax/letter or e-mail. The amount of L.D. will be directly deducted from the S.D. of the firm at the time of refund or before by way of any adjustment order.
- (ii) During breakdown of equipments/machine firm will depute the engineer for immediate rectification of defect within 48 hours positively otherwise equipment may be got repaired on the risk & cost of firm.

**9. ASSISTANCE FOR PROVIDING SERVICE:**

The Purchase Officer shall give (**Name of Firm/Company**)..... full access to the Equipment to enable (**Name of Firm/Company**)..... to provide service, make available to the representative of (**Name of Firm/Company**)..... appropriate Purchase Officer staff who are familiar with the Purchase Officer work and provide suitable working space and facilities.

**10. LOCATION & LOCATION CHANGE:**

The Location and place of installation shall be decided by the appropriate authority of Corporation. The Consignee may transport/shift any Equipment or part thereof without the express consent of (**Name of Firm/Company**)..... and asked for maintenance of equipment without any additional cost.



**11. INDEMNIFICATION:**

Each party hereto (the "Indemnifying Party") shall indemnify and keep the other party hereto (the "Indemnified Party") indemnified and hold free from any harm, against all losses, expenditure, damages, costs and claims incurred or suffered by or made against the indemnified Party by reason of any breach by the indemnifying Party of any of its obligations covenants, representations and warranties.

Each Party hereto shall abide by all laws, Bye-laws, rules and regulations of the Government and any other authority or local body and shall observe and perform their part of the covenants and conditions and shall attend to answer, and be responsible for all violations of any of the conditions or rules of Bye-laws. Each party hereto shall always keep and hold the other party hereto, harmless and indemnified in this regard.

**12. DISPUTE RESOLUTION COMMITTEE:**

If both the parties fail to resolve any issue bilaterally then the specific point may be placed before the Dispute Resolution Committee consisting M.D., RMSC/ E.D.(EPM), RMSC and concerned purchase officer. The service providing firm shall participate in proceedings through his authorized signatory of rate contract holding firm only.

**13. JURISDICTION:**

All actions, proceedings and suits arising from or connected to this Agreement shall be subject to the exclusive jurisdiction of courts in Jaipur.

IN WITNESS WHEREOF the Parties hereto have signed this Agreement on the day and year first hereinabove written:

**SIGNED ON BEHALF OF THE .....**

**SIGNED ON BEHALF OF THE .....**

SIGNED-----

SIGNED -----

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

NAME\_\_\_\_\_

NAME\_\_\_\_\_

(CAPITALS)

(CAPITALS)

DESIGNATION:\_\_\_\_\_

DESIGNATION: \_\_\_\_\_

RUBBER STAMP

RUBBER STAMP

Witness No. 1

Witness No. 1

Witness No. 2

Witness No. 2

## Rajasthan Medical Services Corporation Limited, Jaipur

### Maintenance Contract Charges/Rates

(Rates From Annexure -D/BOQ)

(Amount In Rs.)

S.No.	Years (After Completion of Guarantee Period)	Prices including taxes and other all kind of charges	
		In Figures	In Words
1	Ist Year	<b>Note-Don't write rates here</b>	<b>Note-Don't write rates here</b>
2	IIInd Year		
3	IIIrd Year		
4	IVth Year		
5	Vth Year		

**NOTE : NO RATES SHOULD BE QUOTED IN THIS ANNEXURE. Maintenance Charges should be filled in Annexure - D (BOQ) on portal <https://eproc.rajasthan.gov.in> only.**

Signature with seal

Signature with seal

Authorized Signatory of Firm

Authorized Signatory of Corporation

**ANNEXURE-N**

**(ON A NON JUDICIAL STAMP PAPER OF RS. 100/-)**  
**DECLARATION**

I/We M/s. .... represented by its Proprietor/managing Partner/Managing Director having its Registered Office at ..... and its Factory Premises at ..... do declare that I/we have carefully read all the conditions of bid no. .... Dated.....including all the amendments in Ref. for supply cum rate contract of **Item** ..... for Rajasthan Medical Services Corporation Ltd. for the year 2013-14 and accepts all conditions of bid including amendments, if any.

I/We agree that the M.D. RMSCL, Jaipur may forfeit Bid Security Deposit and or Security Deposit and Debar me/us for a period specifying in orders, if any information/document furnished by us is proved to be false/fabricated at the time of inspection and not complying with the terms and conditions of the bid document as presented in bid, Annexure-B and other relevant documents.

Signature & Seal of bidder  
Name & Address:

Note:- To be attested by the Notary

**ANNEXURE-O**

**FORM NO. 1**

[See rule 83 of RTTP and GCC No.-36 (V)]

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012**

Appeal No..... of.....

Before the..... (First/Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official Address, if any:

(iii) Residential address:

2. Name and address of the respondent (S):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer/ authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:

.....  
.....  
..... (Supported by an affidavit)

7. Prayer:

.....  
.....  
.....

Place .....

Date .....

Appellant's Signature

(Shall be submitted on letter head of firm)

**Annexure-P**

## **Declaration by the Bidder regarding Qualifications**

### **Declaration by the Bidder**

In relation to my /our Bid submitted to Managing Director, Rajasthan Medical Services Corporation Limited, D-Block, Swasthya Bhawan, C-Scheme, Jaipur-302005 for procurements of .....in response to their Notice Inviting Bids No..... Dated.....I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act,2012 that:

1. I/We possess the necessary professional, technical ,financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in Bidding Document;
3. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my /our business activities suspended and not the subjected of legal proceedings for any of the foregoing reasons;
4. I/We do not have ,and our directors and officers not have ,been convicted of any criminal offence related to my /our professional conduct or the making of false statement or misrepresentations as to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name:

Designation:

Address:

**(Shall be submitted on letter head of firm)**  
**Annexure-Q**

Date: \_\_\_\_\_  
NIB No.: \_\_\_\_\_

**Declaration**

I/We a legally constituted firm/body \_\_\_\_\_  
and represented by \_\_\_\_\_ declare that I am/ we are  
Manufacturers/Direct Importer in the Goods and Related Services for which  
I/We have Bid.

If this declaration is found to be incorrect then without prejudice to any other  
action that may be taken, my/our Bid Security may be forfeited in full and the  
Bid if any to the extent accepted may be cancelled.

Signed.....

Name.....

In the capacity of.....

Duly authorized to sign the Authorization for and on behalf of.....  
.....

Tel: .....

Fax: .....

E-mail: .....

Date: .....

**ANNEXURE-R**

**Rajasthan Medical Services Corporation Limited, Jaipur**

**VERIFICATION**

I.....S/o.....Aged  
.....Yrs.....residing at .....  
Proprietor/Partner/Director of M/s..... Verify and confirm  
that the contents at annexure (A) to (Q) above of BID no-25 are true and correct to the best of  
my knowledge and nothing has been concealed therein. May God help me.

**Signature of Bidder.....**

**Name: .....**

**Address: .....**