

Rajasthan Medical Services Corporation
Swasthaya Bhawan, C-Scheme, Jaipur

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S.No: F.4()/RMSC/OSD/Bio/2013/ 1016

Dated : 29.03.2013

Consultants Required for Bio-Medical Engineering Services

By Corporation's advertisement dated 12.03.2013 applications for 10 consultants for Bio-Medical Engineering Services has been sought. The detailed terms of reference (TOR), fees, essential qualifications, experience required and other details may be accessed at www.rmisc.nic.in. Those who have applied for the same as well as those who have not applied till now are required to appear in a walk in interview with all relevant documents at 11.00 A.M. on 08.04.2013 in Board Room, Gandhi Block, Swasthya Bhawan, C-Scheme, Jaipur.

Managing Director
RMSC

TERMS OF REFERENCE FOR CONSULTANT (BIO-MEDICAL ENGINEERING)

Background:

The Consultant (Bio-medical Engineering) will work in Equipment Procurement and Maintenance Cell (EPM). The major work are preparation of technical specifications of equipment for procurement, inventory management, technical examination of Bidder's representation and looking after the maintenance works. The equipment maintenance may be undertaken by in-house teams or contracting out to private sector. The EPM-Cell will supervise & monitor the performance of the private sector and in house equipment maintenance teams.

An outline of the task to be carried out by the Bio-medical Engineer

1. Preparation of technical specification of equipments and other items and technical examination of Bidder's representation.
2. Set equipment specifications and maintenance standards in consultation with Senior manager/other staff of EPM cell and set specifications, matching with services and level of facility.
3. Identification of vendors/manufacturers and surveying of their units.
4. Advice and assist in the process of procurement of goods and equipment in preparation of procurement plans and finalization of tender / consultancy services etc.
5. Consultant will play an important role in scheduled procurement process.
6. Establish systems to ensure that undertake corrective and preventive maintenance by approved agencies, and advise on evolving equipment strategies.
7. Collection and compilation of requirements for annual equipment procurement and replacement along with necessary maintenance services and budgetary provision etc.
8. Assist in setting up of in-house maintenance services including: Hiring of suitable staff, designing curriculum of and training for the technicians etc. Establishing the maintenance network at regional and district levels based at strategically selected locations throughout the state.
9. Advice and assist in equipment management including installation, commissioning, large-scale maintenance network of bio-medical equipment etc.
10. Other related consultancy work as and when assigned by the MD RMSC.
11. Ensure compliance of maintenance services provided by in-house teams, suppliers/manufacturers or third-party service firms with quality assurance standards defined by EPM.
12. Arrange and supervise necessary training programs for end-users of equipment including ensuring that basic operating instructions and care/first-line maintenance materials are available at installation sites.

Qualification & Experience:

The Consultant (Bio-medical Engineering) should be a B.E. (Bio-Medical) or equivalent with minimum 2 year experience in equipment management including installation and commissioning of large-scale maintenance network of bio-medical equipment etc.

Terms and Conditions:

- (i). The appointment shall be initially for six months only.
- (ii). The appointment shall be reviewed after six months.
- (iii). Fees/ Remuneration : ₹ 40000/- P/M however may be increased suitably depending upon the qualifications, experience and expertise of consultant.
- (iv). In case journeys are performed, he/ she shall be eligible for TA and DA as applicable to the scale of state service officers of Government of Rajasthan.
- (v). During the tenure of office the appointee shall keep all official information i.e., obtained or collected strictly confidential.
- (vi). In case any of the above conditions are violated the appointment automatically stands cancelled.
- (vii). The Consultant (BME) may have to travel extensively within the state and outside.
- (viii). The appointment may be terminated by giving a one month notice.
- (ix). The Corporation reserves the right to alter the terms & conditions.

Review Committee will consist of following members.

- Managing Director, RMSC
- OSD
- Executive Director (EPM)
- ED (F)

Review Committee will decide the fees of the potential consultant on the basis of his/her qualification, experience and expertise. After appointment the consultant shall review and monitor the effectiveness of working of consultant (BME) on the basis of which the consultancy may be extended if required.

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APPLICATION FORM FOR THE BIO MEDICAL ENGINEER CONSULTANCY SERVICES

Note: The application form should be submitted by **registered post** in office hours on or before **05 April, 2013** along with attested documents on following postal address.

OSD, Rajasthan Medical Services Corporation, Gandhi Block, Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur 302 005

(Please fill the information in capital letters only)

Passport size latest
photograph

1. Name of Applicant:

2. Father/Husband's Name:

3. Date of Birth (DD/MM/YYYY)/...../19.....

4. Marital Status: Married / Unmarried

5. Permanent Address
.....City.....

District.....State.....PIN.....

6. Postal Address
.....City.....

District.....State.....PIN.....

7. Mobile NumberPhone Number.....

8. Email address:@.....

9. Educational Qualification:-

Qualification	Board/University	Passing Year	Percentage
Secondary			
Senior Secondary			
B.E (Bio-medical)			
Others			

10. Experience Detail:-

Name of institute/company	Position	Period

(Applicant may enclose detailed resume/documents)

Disclaimer

I hereby declare that above said information is true and best of my knowledge. I will be responsible if any deviation from above information is found.

Signature of Applicant
Date :/...../.....