

Annexure- I

(On the letterhead of Practicing Company Secretary/ Firm of Company Secretaries)
PERFORMA FOR SUBMISSION OF QUOTATION

To,

OSD, RMSCL
Gandhi Block, Swasthya Bhawan,
Tilak Marg, C-Scheme, Jaipur-302005.

Sr. No.	Particulars	Reply	
		In figures (Rs.)	In words (Rs.)
1.	Name of Practicing Company Secretary / Firm		
2.	Details of Office (s) Address: Telephone No. (s): Mobile No.: Email:		
3.	a) Date of Commencement of Practice as PCS b) Date of approval of name of the firm from ICSI. c) Certificate of Practice (COP) Number / Registration Number. (Please attach documentary evidence)		
4.	Experience in Company Secretary Practice (No. of years)		
5.	PAN No. Service Tax Registration No		
6..	Fees Quoted		
7.	Any other relevant information, if any		

Signature
(with stamp)

Place:

Date:

Name:

Designation:.....

Membership No:.....