



RAJASTHAN STATE AYUSH SOCIETY

- **Constitution & Terms of Reference**
- **Memorandum of Association**
- **Rules & Regulations**
- **Bye Laws**

**National AYUSH Mission
Government of Rajasthan**

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राजस्थान सरकार



सत्यमेव जयते

रजिस्ट्रीकरण प्रमाण-पत्र

क्रमांक.....1000..... जयपुर/2014-15

यह प्रमाणित किया जाता है कि राजस्थान स्टेट आयुष

सोसायटी, जयपुर

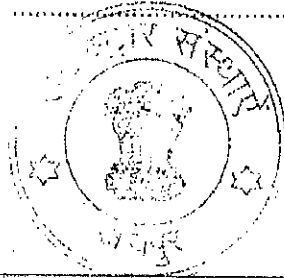
जिला-जयपुर का


राजस्थान संस्था रजिस्ट्रीकरण अधिनियम, 1958 (राजस्थान अधिनियम संख्या 28, 1958) के अन्तर्गत रजिस्ट्रीकरण आज किया गया।

यह प्रमाण-पत्र मेरे हस्ताक्षरों और कार्यालय की सील से आज

दिनांक 12 माह मार्च, सन् दो हजार पन्द्रह

को जयपुर में किया गया।




रजिस्ट्रार संस्थाएं
(अरि. र.सं. चौहान)
रजिस्ट्रार संस्थाएं (जयपुर)

मुद्रक : राजस्थान राज्य सहकारी मुद्रणालय लिमिटेड, जयपुर फोन : 2751417

RAJASTHAN STATE AYUSH SOCIETY
CONSTITUTION AND TERMS OF REFERENCE

RAJASTHAN STATE AYUSH SOCIETY :

The union Cabinet approved the National Ayush Mission (NAM) which inter-alia envisages better access to AYUSH services through increase in number of AYUSH Hospitals and Dispensaries ensure availability of AYUSH drugs and trained manpower. It also aims at Improvement in quality of AYUSH Education through enhancement in the number of upgraded educational Institutions, sustained availability of Quality Raw materials and improved availability of quality ASU & H drugs through increase in number of Pharmacies, setting up of Drug Laboratories in the states which are responsible for enforcement mechanism of ASU & H drugs.

The NAM focuses on building of institutional capacity to enhance implementation efficiency and absorption capacity of the States. At the State level, the Mission will be governed and executed by RAJASTHAN STATE AYUSH SOCIETY. The Governing Body shall be chaired by the Honb'le Minister Ayurveda & Indian Medicine GoR and the Convener will be Additional Chief Secretary/Principal Secretary/Secretary of Ayurveda & Indian Medicine Department GoR. The Governing Body will finalize the State Annual Action Plan (SAAP) after recommendations by the Executive Body. The Executive Committee will be chaired by Additional Chief Secretary/Principal Secretary/Secretary of Ayurveda & Indian Medicine Department and the member secretary will be Joint Secretary/Deputy Secretary of the Ayurveda & Indian Medicine Department. The RAJASTHAN STATE AYUSH SOCIETY will be supported by the State Mission Directorate, National Health Mission, State Medicinal Plan Board, State Agriculture & Horticulture Department, State Licensing Authority Ayurved, Rajasthan Ayurved University Jodhpur, MMM Government Ayurved College, Udaipur and Other Government AYUSH insititutions etc. So that all aspects of programme implementaion including technical assessment of requirements, manpower provisioning, capacity building, drug procurement, monitoring and evaluation, etc. can be successfully met.

The structure of the RAJASTHAN STATE AYUSH SOCIETY are mentioned in the following Table :-

RAJASTHAN STATE AYUSH SOCIETY

Governing Body :

Status	Designation
Chairperson	Honb'le Ayurved Minister
Convener/ Member Sec.	Additional Chief Secretary/Principal Secretary/Secretary of Ayurveda & Indian Medicine Department
Member	Vice Chancellor, Rajasthan Ayurveda University
Member	ACS, Agriculture & Horticulture
Member	ACS, Forest & Environment
Member	Principal Secretary, Health
Member	Principal Secretary, Finance
Member	Principal Secretary, Planning
Member	Director, National Institute of Ayurved
Member	Mission Director, National Health Mission
Member	Member Secretary, State Medicinal Plants Board
Member	Joint Secretary of Ayurveda & Indian Medicine Department
Member	Director, Ayurveda Department
Member	Director, Unani, Medicine Department
Member	Director, Homoeopathy, Medicine Department
Member	Drug Licensing Authority
Ordinary Business of the Governing Body Meeting	Providing Ayurveda, Unani, Homoeopathy, Yog & Naturopathy Systems overview, review of AYUSH policy and programme implementations, inter-sectoral co-ordination, advocacy measures required to promote AYUSH visibility and approval of State Annual Action Plan (SAAP).

A. Executive Committee

Status	Designation
Chairperson	Additional Chief Secretary/Principal Secretary/Secretary of Ayurveda & Indian Medicine Department
Vice-Chairperson	Mission Director, National Health Mission
Member	Member Secretary, State Medicinal Plants Board
Member Secretary	Joint Secretary, Ayurved & Indian Medicine Department
Member	Registrar, Rajasthan Ayurveda University

Member	Representative of State Finance Department (not below rank of Deputy Secretary)
Member	Representative of State Planning Department (not below rank of Deputy Secretary)
Member	Representatives of Forest Department (not below rank of Deputy Secretary)
Member	Representatives of Horticulture Department (not below rank of Deputy Secretary)
Member	Representative of Agriculture Department (not below rank of Deputy Secretary)
Member	Director, Ayurveda Department
Member	Director, Unani, Medicine Department
Member	Director, Homoeopathy, Medicine Department
Member	Principal, MMM Govt. Ayurved College, Udaipur
Member	Financial Advisor, Department of Ayurveda
Member	Drug Licensing Authority
Member	Senior Technical Officers dealing with Ayurveda, Homoeopathy, Unani, Yoga and Naturopathy and Medicinal Plants (One for each)
Member	State AYUSH Programme Manager
Ordinary Business of Executive Body Meeting	Review of detailed expenditure and implementation of Mission, Preparation of State Annual Action Plan and submit for approval to the Governing body, execution of the approved State Annual Action Plan including release of funds as per annual action plan, follow up action on decision of the Governing body, monitoring, evaluation and maintain accouts of the society and administration of the society

B. Executive Committee of RAJASTHAN STATE AYUSH SOCIETY

The Executive Committee of NAM would ensure execution of approved State Annual Action Plan including release of funds as per annual Action Plan, follow up action on decision of the Governing body, Monitoring and evaluation and Maintain accounts of the society, and administration of the society.

C. State Programme Management Unit (SPMU)

At State Level, financial assistance for setting up of the State Programme Management Support Units (SPMU) will be provided. The SPMU will consist of management and technical professionals. The SPMU staff will be engaged from the open market on contractual basis or outsourcing and the expenditure on their salary will be met

out of admissible administrative and managerial cost of the mission. This SPMU will provide the technical support to the implementation of National AYUSH Mission in the State through its pool of skilled professionals like MBA, CA, Accounts and technical Specialist etc. Central Government's liability will be limited only to the extent of Central share admissible for administrative and management costs on salary head of the mission. The structure of SPMU.

SPMU

Sr. No.	Post*	Numbers
1.	Programme Manager	1
2.	Consultants	2
3.	Finance Manager	1
4.	Accounts Manager	1
5.	HMIS Manager	1
6.	Data Entry Operator	1

In addition, Office & Administration, Travelling Expenditure and contingency funds also kept for SPMU.

*Note :- There will be provision for flexibility within overall limit for making suitable changes in the proposed posts with the approval of Chairperson of NAM.

The following procedures are to be adopted for implementing the AYUSH Mission in the States:-

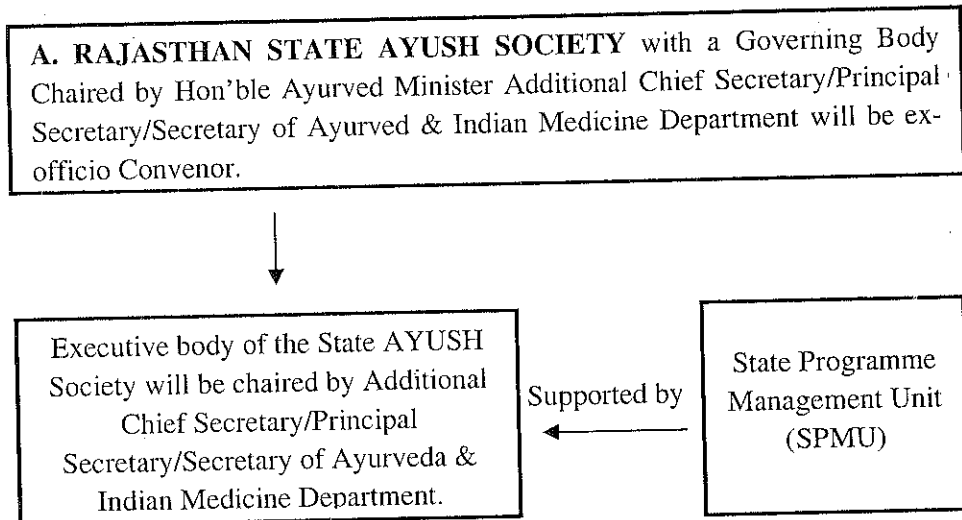
- i. Making corresponding provision in the State Budget as per indication of the State resource pool by Department of AYUSH.
- ii. Constitution of State AYUSH Society based on model guidelines with local amendments, if any.
- iii.* Preparation of State Annual Action Plan (SAAP) by the Executive committee and its approval by Governing body of State AYUSH Society.
- iv. Submission of State Annual Action Plan (SAAP) to the Department of AYUSH. Government of India.
- v. After approval of SAAP by the Central Government, drawing of funds from State treasury by the Executive committee.

The actual drawl of funds could be made by the concerned authority of State AYUSH Society with a copy of the sanction letter issued by Government of India. However, the responsibility of financial management, including tracking of funds, preparation of Utilization Certificates and audit of the Society, shall be supported by the SPMU.

In addition to the Manpower cost for SMPU, the State can avail the financial assistance for such administrative costs like office expenditure, travelling expenditure, contingency, Annual Maintenance Cost (AMC) of infrastructure including equipments, computer, software for HMIS, Training and Capacity Building for concerned personnel under each component, audit, monitoring & evaluation, project preparation consultancy and additional manpower for NAM. A total 4% of the net funds available for the State is earmarked for State administrative costs under the Mission.

D. Composite Organogram of the RAJASTHAN STATE AYUSH SOCIETY

Rajasthan State AYUSH Society with the following Structure :



Memorandum of Association
of
Rajasthan State AYUSH Society

- 1. Name of the Society:** The Name of the Society shall be Rajasthan State AYUSH Society, hereinafter referred to as the Society.
- 2. Area of operation:** The area of operation of the Society shall be whole of the Rajasthan.
- 3. Location:** The Society shall have its office at Ayush Bhawan, Sector 26 Pratap Nagar, Sanganer Jaipur in the State of Rajasthan with liberty for it to establish one or more subordinate offices or outlets elsewhere in the State, if so required.
- 4. Objectives:** The Society shall serve in an additional managerial and technical capacity to the Department of Ayurved and Indian Medicine, Government of Rajasthan for the implementation of National AYUSH Mission (NAM) in the Rajasthan.
- 5. Scope of functions:**
 - 5.1** To achieve the above objectives, the Society shall direct its resources towards performance of the following key tasks:
 - (i) Receive, manage (including disbursement to implementing agencies e.g. Directorate, District Societies, NGOs etc.) and account for the funds received from the Department of Ayurved, Yoga and Naturopathy, Unani, Siddha and Homeopathy (AYUSH), Ministry of Health & Family Welfare, Government of India.
 - (ii) Manage the NGO / PPP (public private partnership) components of the NAM in the State, including execution of contracts, disbursement of funds and monitoring of performance.
 - (iii) Function as a Resource Centre for the Department of Ayurved and Indian Medicine in policy/ situational

analysis and policy development (including development of operational guidelines and preparation of policy change proposals for the consideration of Government).

- (iv) Mobilize financial /non-financial resources for complementing/ supplementing the NAM activities in the State.
- (v) Organize training, meetings, conferences, policy review studies / surveys, workshops and inter-State exchange visits etc. for deriving inputs for improving the implementation of NAM in the State.
- (vi) Undertake such other activities for strengthening NAM in the State as may be identified from time to time, including mechanisms for intra and inter-sectoral convergence of inputs and structures.

5.2 For performing the above tasks, the Society shall:

- (i) Establish and carry out the administration and management of the Society's Secretariat, which will serve as the implementation arm of the Society.
- (ii) Create administrative, technical and other posts in the Secretariat of the Society as deemed necessary.
- (iii) Establish its own compensation package and employ, retain or dismiss personnel as required.
- (iv) Establish procurement procedures as contained in Government of India Guidelines in case wherever it is exclusively mentioned and establish procurement procedure as per the prevalent codal formalities of the State. Government in other cases and employ the same for procurement of goods and services.
- (v) Make rules and bye-laws for the conduct of the activities of the Society and its Secretariat and add, rescind or vary them from time to time, as deemed necessary.

6. First members of the Governing Body:

The names, addresses, occupations and designations of the First Members of the Governing Body of the Society to whom by the rules and regulations of the Society, the management of the affairs of the Society is entrusted as required under the Rajasthan Societies Registration Act, 1958 (Act No. 28 of 1958) are as follows,-

Sl. No	Name	Designation	Status
1.	Mr. Rajendra Rathore	Honb'le Ayurved Minister	Chairperson
2.	Mr. Pritam Singh	Principal Secretary Ayurveda & Indian Medicine Department	Member Secretary
3.	Prof. R.S.Sharma	Vice Chancellor, Rajasthan Ayurveda University	Member
4.	Mr. Ashok Sampatram	ACS Agriculture & Horticulture dealing with Medicinal Plants	Member
5.	Mr. O.P.Meena	ACS Forest and Environment	Member
6.	Mr. Mukesh Sharma	Principal Secretary Health	Member
7.	Mr. P.S.Mehra	Principal Secretary Finance	Member
8.	Mr. Akhil Arora	Secretary Planning	Member
9.	Prof. M.S.Meena	Director, National Institute of Ayurved	Member
10.	Mr. Naveen Jain	Mission Director, National Health Mission	Member
11.	Mr. T.C.Verma	Member Secretary, State Medicinal Plants Board	Member
12.	Mr. Y.M. Singhdeo	Joint Secretary Ayurveda & Indian Medicine Department	Member
13.	Mohd. Y. Pathan	Director Ayurveda, Department	Member
14.	Dr. S.M.Najam	Director Unani Department	Member
15.	Dr. M.S. Shekhawat	Director Homoeopathy, Department	Member
16.	Prof. Mahesh Dixit	Drug Licensing Authority	Member

7. Executive Committee: The Executive Committee shall consist of the following members, namely:-

Sl. No	Name	Status	Designation
1.	Mr. Pritam Singh	Principal Secretary of Ayurveda & Indian Medicine Department	Chairperson
2.	Mr. Naveen Jain	Mission Director, National Health Mission	Vice-Chairperson
3.	Mr. T.C.Verma	Member Secretary, State Medicinal Plants Board	Member
4.	Mr. Y.M.Singhdeo	Joint Secretary, Ayurveda & Indian Medicine Department	Member Secretary
5.	Mrs. Veena Lahoti	Registrar, Rajasthan Ayurveda University	Member
6.	Joint/Deputy Secretary	Representative of State Finance Department	Member
7.	Joint/Deputy Secretary	Representative of State Planning Department	Member
8.	Joint/Deputy Secretary	Representatives of Forest Department	Member
9.	Joint/Deputy Secretary	Representatives of Horticulture Department	Member
10.	Joint/Deputy Secretary	Representatives of Agriculture Department	Member
11.	Mohd. Y. Pathan	Director-Ayurveda Department	Member
12.	Dr. S.M.Najam	Director Unani, Medicine Department	Member
13..	Dr. M.S. Shekhawat	Director Homoeopathy, Medicine Department	Member
14.	Prof. G.S. Indoria	Principal, MMM Govt Ayurved College	Member
15.	Mr. Amrit Dave	Financial Advisor, Deptt. of Ayurveda	Member
16.	Prof. Mahesh Dixit	Drug Licensing Authority	Member
17-20	-	Senior Technical officers dealing with Ayurveda, Homoeopathy, Unani, Yoga and Naturopathy and Medicinal Plants (One for Each)	Member
21.	-	State AYUSH Programme Manager	Member

- 8. Declaration** We, the several persons whose names and addresses are given below having associated ourselves for the purpose described in this Memorandum of Association do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Rajasthan Societies Registration Act, 1958 (Act No. 28 of 1958):-

Sl. No.	Name	Occupation & address	Status in Society
1.	Mr. Rajendra Rathore	Honb'le Ayurved Minister	Chairperson
2.	Mr. Pritam Singh	Principal Secretary Ayurveda & Indian Medicine Department	Member Secretary
3.	Prof. R.S.Sharma	Vice Chancellor, Rajasthan Ayurveda University	Member
4	Mr. Ashok Sampatram	ACS Agriculture & Horticulture dealing with Medicinal Plants	Member
5	Mr. O.P.Meena	ACS Forest and Environment	Member
6	Mr. Mukesh Sharma	Principal Secretary Health	Member
7	Mr. P.S.Mehra	Principal Secretary Finance	Member
8	Mr. Akhil Arora	Secretary Planning	Member
9	Prof. M.S.Meena	Director, National Institute of Ayurved	Member
10	Mr. Naveen Jain	Mission Director, National Health Mission	Member
11	Mr. T.C.Verma	Member Secretary, State Medicinal Plants Board	Member
12	Mr. Y.M. Singdeo	Joint Secretary Ayurveda & Indian Medicine Department	Secretary
13	Mohd. Y. Pathan	Director Ayurveda, Department	Member
14	Dr. S.M.Najam	Director Unani Department	Member
15	Dr. M.S. Shekhawat	Director Homoeopathy, Department	Member
16	Prof. Mahesh Dixit	Drug Licensing Authority	Member

The Rules and Regulations

1. Short title:

These Rules and Regulations shall be called the Rules and Regulations of the Rajasthan State AYUSH Society.

2. Objectives:

The Society shall serve in an additional managerial and technical capacity to the Department of Ayurved and Indian Medicine, Government of Rajasthan for the implementation of National AYUSH Mission (NAM) in the Rajasthan.

3. Scope of functions:

3.1 To achieve the above objectives, the Society shall direct its resources towards performance of the following key tasks:

- (i) Receive, manage (including disbursement to implementing agencies e.g. Directorate, District Societies, NGOs etc.) and account for the funds received from the Department of Ayurved, Yoga and Naturopathy, Unani, Siddha and Homeopathy (AYUSH), Ministry of Health & Family Welfare, Government of India.
- (ii) Manage the NGO / PPP (public private partnership) components of the NAM in the State, including execution of contracts, disbursement of funds and monitoring of performance.
- (iii) Function as a Resource Centre for the Department of Ayurved and Indian Medicine in policy/ situational analysis and policy development (including development of operational guidelines and preparation of policy change proposals for the consideration of Government).
- (iv) Mobilize financial /non-financial resources for complementing/ supplementing the NAM activities in the State.
- (v) Organize training, meetings, conferences, policy review studies / surveys, workshops and inter-State exchange visits etc. for deriving inputs for improving the implementation of NAM in the State.
- (vi) Undertake such other activities for strengthening NAM in the State as may be identified from time to time, including mechanisms for intra and inter-sectoral convergence of inputs and structures.

3.2 For performing the above tasks, the Society shall:

- (i) Establish and carry out the administration and management of the Society's Secretariat, which will serve as the implementation arm of the Society.
- (ii) Create administrative, technical and other posts in the Secretariat of the Society as deemed necessary.
- (iii) Establish its own compensation package and employ, retain or dismiss personnel as required.
- (iv) Establish procurement procedures as contained in Government of India Guidelines in case wherever it is exclusively mentioned and establish procurement procedure as per the prevalent codal formalities of the State Government in other cases and employ the same for procurement of goods and services.
- (v) Make rules and bye-laws for the conduct of the activities of the Society and its Secretariat and add, rescind or vary them from time to time, as deemed necessary.

4. **Definitions:**

In the interpretation of these Rules and Regulations, the following expressions shall have the following meaning unless inconsistent with subject or context,-

- (a) "**Act**" means Rajasthan Societies Registration Act, 1958 (No. 28 of 1958);
- (b) "**Central Government**" means the Government of India;
- (c) "**Chairperson**" means the Chairperson of the Governing Body of the Society;
- (d) "**Executive Committee**" means the Executive Committee of the Society;
- (e) "**Governing Body**" means the Governing Body of the Society;
- (f) "**Member**" means the Member of the Society;
- (g) "**Society**" means the Rajasthan State AYUSH Society;
- (h) "**Rules**" means these Rules and Regulations registered along with the memorandum of Association & as may be amended by the Governing Body of the Society, from time to time;
- (i) "**Secretariat**" means the Secretariat of the Society;
- (j) "**State Government**" means the Government of Rajasthan; and
- (k) "**Year**" means the financial year of the State Government of Rajasthan.

5. Office:

5.1 Registered office of the Society shall be situated in the premises of Ayush Bhawan located at Sector 26, Pratap Nagar, Sanganeer Jaipur.

5.2 The Society may set up its branch offices in the State.

6. Governing Body:

The Governing Body shall consist of the following members, namely:-

S. No	Name	Designation	Status
1.	Mr. Rajendra Rathore	Hon'ble Ayurved Minister	Chairperson
2.	Mr. Pritam Singh	Principal Secretary Ayurveda & Indian Medicine Department	Member Secretary
3.	Prof. R.S.Sharma	Vice Chancellor, Rajasthan Ayurveda University	Member
4.	Mr. Ashok Sampatram	ACS Agriculture & Horticulture dealing with Medicinal Plants	Member
5.	Mr. O.P.Meena	ACS Forest and Environment	Member
6.	Mr. Mukesh Sharma	Principal Secretary Health	Member
7.	Mr. P.S.Mehra	Principal Secretary Finance	Member
8.	Mr. Akhil Arora	Secretary Planning	Member
9.	Prof. M.S.Meena	Director, National Institute of Ayurved	Member
10.	Mr. Naveen Jain	Mission Director, National Health Mission	Member
11.	Mr. T.C.Verma	Member Secretary, State Medicinal Plants Board	Member
12.	Mr. Y.M. Singhdeo	Joint Secretary Ayurveda & Indian Medicine Department	Member
13.	Mohd. Y. Pathan	Director Ayurveda, Department	Member
14.	Dr. S.M.Najam	Director Unani Department	Member
15.	Dr. M.S. Shekhawat	Director Homoeopathy, Department	Member
16.	Prof. Mahesh Dixit	Drug Licensing Authority	Member

7. Membership:

7.1 The following shall be the members of the Society:

- (i) First members of the Governing Body.
- (ii) Additional ex-officio members of the Governing Body.
- (iii) Member Secretary of the Society, to be appointed under these Rules.
- (iv) Representatives of Development Partners supporting the NAM activities in the State.

- (v) Representatives of NGOs and/or association of NGOs.
 - (vi) Representatives of professionals associations of Ayurved, Yoga and Naturopathy, Unani, Siddha and Homeopathy.
 - (vii) Representatives of other organisations as may be determined by the Governing Body, from time to time.
 - (viii) Individuals as may be nominated by the Governing Body, from time to time.
- 7.2 The membership of an ex-officio member of the Society and of the Governing Body shall terminate when he/she ceases to hold the office by virtue of which he/she was member and his/her successor to the office shall become such member.
- 7.3 Non official members of the Society shall be nominated by the Chairperson in consultation with other members of the Governing Body. Nominated members shall hold office for a period of three years from the date of their nomination. Such members shall be eligible for re-nomination for another period of 3 years.
- 7.4 The Society shall maintain a roll of members at its registered office and every member shall sign the roll and state therein his/her rank or occupation and address. No member shall be entitled to exercise rights and privileges of a member unless he/she has signed the roll as aforesaid.
- 7.5 All members of the Governing Body shall cease to be members if they resign, become of unsound mind, become insolvent or be convicted of a criminal offence involving moral turpitude or removal from the post by virtue of which she/he was holding the membership.
- 7.6 Resignation of membership shall be tendered to the Governing Body in person to its Member-Secretary and shall not take effect until it has been accepted on behalf of the Governing Body by the Chairperson.
- 7.7 If a member of the Society changes his/her address he/she shall notify his/her new address to the Member-Secretary of Governing Body who shall thereupon enter his/her new address in the roll of member. But if a member fails to notify his/her new address the address in the roll of members shall be deemed to be his/her address.
- 7.8 Any vacancy in the Society or in the Governing Body shall be filled by the authority entitled to make such appointment. No act or proceedings of the Society or of the Governing Body shall be invalid merely by reason of the existence of any vacancy therein or of any defect in appointment of any of its members.
- 7.9 No member of the Governing Body shall be entitled to any remuneration.

8. Executive Committee: The Executive Committee shall consist of the following members, namely:-

S. No	Name	Status	Designation
1.	Mr. Pritam Singh	Principal Secretary of Ayurveda & Indian Medicine Department	Chairperson
2.	Mr. Naveen Jain	Mission Director, National Health Mission	Vice-Chairperson
3.	Mr. T.C.Verma	Member Secretary, State Medicinal Plants Board	Member
4.	Mr. Y.M.Singhdeo	Joint Secretary, Ayurveda & Indian Medicine Department	Member Secretary
5.	Mrs. Veena Lahoti	Registrar, Rajasthan Ayurveda University	Member
6.	Joint/Deputy Secretary	Representative of State Finance Department	Member
7.	Joint/Deputy Secretary	Representative of State Planning Department	Member
8.	Joint/Deputy Secretary	Representatives of Forest Department	Member
9.	Joint/Deputy Secretary	Representatives of Horticulture Department	Member
10.	Joint/Deputy Secretary	Representatives of Agriculture Department	Member
11.	Mohd. Y. Pathan	Director-Ayurveda Department	Member
12.	Dr. S.M.Najam	Director Unani, Medicine Department	Member
13..	Dr. M.S. Shekhawat	Director Homoeopathy, Medicine Department	Member
14.	Prof. G.S. Indoria	Principal, MMM Govt Ayurved College	Member
15.	Mr. Amrit Dave	Financial Advisor, Deptt. of Ayurveda	Member
16.	Prof. Mahesh Dixit	Drug Licensing Authority	Member
17-20	-	Senior Technical officers dealing with Ayurveda, Homoeopathy, Unani, Yoga and Naturopathy and Medicinal Plants (One for Each)	Member
21.	-	State AYUSH Programme Manager	Member

9. Funds of the Society:

The funds of the Society shall consist of the following, namely:-

- (i) Grants-in-Aid received from the Government of India through State Consolidated funds.
- (ii) Grants-in-Aid from the State Government.
- (iii) Receipts from disposal of assets.

10. Accounts and Audit:

- 10.1 The Society shall cause regular accounts to be kept of all its monies and properties in respect of the affairs of the Society
- 10.2 The Executive Committee may cause separate Bank Account for implementation of different components of NAM including flexible pool of funds. The Governing Body shall prescribe written instructions relating to submission of Statement of Expenditure (SoE) for each components of NAM. The separate Accounts of different components could be audited by different auditors, and submitted to Programme Units separately. However, the State Programme Management Unit (SPMU) shall ensure one integrated audit of the Rajasthan State AYUSH Society.
- 10.3 The accounts of the Society shall be audited annually by a Chartered Accountant firm included in the panel of Comptroller and Auditor General of India or any qualified person appointed by the Government of India/State Government and any expenditure incurred in connection with such audit shall be payable by the Society to the Auditors from the administration expenditure. The Office of the Accountant General of State may also, at its discretion, audit the accounts of the Society.
- 10.4 The Chartered Accountant or any qualified person appointed by the Government of India/State Government in connection with the audit of the accounts of the Society shall have the same rights, privileges and authority in connection with such audit as the Auditor General of the State has in connection with the audit of Government accounts and in particular shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents and papers.
- 10.5 The report of such audit shall be communicated by the auditor to the Society, which shall submit a copy of the Audit Report along with its observation to the State Government.
- 10.6 The Auditor shall also forward a copy of the report to the Chairperson of the Society.

11. Bank Account:

11.1 The account of the Rajasthan State AYUSH Society shall be opened in a bank approved by the Executive Committee. All funds shall be paid into the Society's account with the appointed bank and shall not be withdrawn except through a cheque, bill note, other negotiable instruments or through electronic banking (e-banking) procedures signed/electronically authorised by such authorities of the Society Secretariat as may be determined by the Executive Committee.

11.2 The Society shall switch over to e-banking procedures as and when the Ministry of Health and Family Welfare, Government of India directs the Society to do so as the principal donor to the Society.

11.3 The Executive Committee of the State AYUSH Society shall authorise its Member-Secretary to operate the accounts of the Society in conjunction with another senior official as may be decided by the Executive Committee.

12. Annual Report:

A draft annual report and the yearly accounts of the Society shall be placed before the Governing Body at next meeting for consideration and approval. A copy of the annual report and audited statement of accounts as finally approved by the Governing Body shall be forwarded within six months of the closure of a financial year to the Chairperson of the Governing Body.

13. Suits and Proceedings:

13.1 The Society may sue or be sued in the name of Society through Member-Secretary of its Governing Body.

13.2 No suit or proceedings shall abate by the reason of any vacancy or change in the holder of the office of the Chairperson or Member Secretary or any office bearer authorised in this behalf.

13.3 Every decree or order against the Society in any suit or proceedings shall be executable against the property of the Society and not against the person or the property of the Chairperson, Member Secretary or any office bearer of the Society.

13.4 Nothing in sub-rule 13.3 above shall exempt the Chairperson, Member-Secretary or office bearer of the Society from any criminal liability or entitle him/her to claim any contribution from the property of the Society in respect of any fine to be paid by him/her on conviction by a criminal court.

14. Amendments:

- 14.1** The Society may alter or extend the purpose for which it is established and/or the Rules of the Society.
- 14.2** The proposition for any alteration or extension to the objectives of the Society and / or the Rules must be circulated to all members of the Governing Body and must be included in the written agenda of the ensuing meeting of the Governing Body or a special meeting of the Governing Body.
- 14.3** No amendments shall be effective unless the proposals in this regard have been endorsed by 2/3rd of the members of the Governing Body provided that either during the meeting of the Governing Body or through a written communication.

15. Dissolution:

- 15.1** The Governing Body may resolve to dissolve the Society by bringing a proposal to that effect in a special meeting to be convened for the purpose.
- 15.2** Upon the dissolution of the Society, all assets of the Society, after the settlement of all its debts and liabilities, shall stand reverted to the State Government of Rajasthan for such purposes as it may deem fit in accordance with the provisions of the Act.

16. Miscellaneous:

16.1 Contracts:

- 16.1.1** All contracts and other instruments for and on behalf of the Society shall be subject to the provisions of the Act, be expressed to be made in the name of the Society and shall be executed by the persons authorised by the Governing Body.
- 16.1.2** No contracts for the sale, purchase or supply of any goods and material shall be made for and on behalf of the Society with any member of the Society or his/her relative or firm in which such member or his/her relative is a partner or shareholder or any other partner or shareholder of a firm or a private company in which the said member is a partner or director.

16.2 Common Seal:

The Society shall have a common seal of such make and design as the Governing Body may approve.

16.3 Government Power to Review:

16.3.1 Notwithstanding anything to the contrary contained in these Rules, Department of AYUSH, Ministry of Health & FW, Government of India, as the principal donor to the Society, may appoint one or more persons to review the work and progress of the Society and hold enquiries into the affairs thereof and report thereon, get the accounts of the society audited by the internal audit parties of the Chief controller of Accounts, Ministry of Health and Family Welfare, Government of India and issue directions, as deemed appropriate, to the Society.

16.3.2 The Chairperson of the Governing Body shall have the right to nominate one or more persons to be part of the review / enquiries.

16.3.3 The progress review reports and / or enquiry reports shall be included in the written agenda of the ensuing meeting of the Governing Body.

We, the undersigned being three of the members of the first Governing Body of the Rajasthan State AYUSH Society certify that the above is a correct copy of the Rules and Regulations of the said Society.

Sl. No.	Name and address
1.	Mr. Rajendra Rathore Ayurved Minister
2.	Mr. Pritam Singh Principal Secretary Ayurveda & Indian Medicine Department
3.	Mr. Y.M.Singhdeo, Joint Secretary Ayurveda & Indian Medicine Department

Bye-laws of the RAJASTHAN STATE AYUSH SOCIETY

A. Procurement Policy and Procedures

Procurement of goods and services to be financed from funds received from Government of India shall be done as per the procedures laid down in the guidelines of NAM.

In all other cases, where no guidelines is prescribed, including where the GoI allows the State a choice, following order of preference shall be applied for procurement of goods and services.

Procurement of Goods :

- Rate contracts of the DGS&D, failing which,
- Rate contracts of other GoI & GoR agencies, like CGHS/NHM/ESIC failing which,
- State Codal formalities for procurement
- Tender procedure as recommended by GoR.

Procurement of services : Procedure as stipulated in General Financial Rules of Government of Rajasthan.

B. Procedure for release of funds and Financial Powers of the Office Bearers of the Governing/ Executive Committee.

Classification of Items of Expenditure and Financial powers of the bodies and office bearers of the Society.

Activity	Authority	Extent of Power
A : Approval of State Annual Action Plan (SAAP) within approved annual resource envelope.	Governing Body through the recommendation of Executive Committee	Full powers
B : Release of funds for implementation of plans/allocations which have been approved by Governing Body and Central Government	Member Secretary of Executive committee	Full Powers

C : Expenditure proposals not covered under categories A and/or B		
C-1: Procurement of goods	Chairperson of Executive Committee	More than Rs. 10.00 lakh and upto Rs. 20.00 lakh per case
C-2: Repairs and minor civil works C-3: Procurement of services for specific tasks including outsourcing of support services for the Directorate following Government of Rajasthan guidelines, wherever available and following State. Codal procedures wherever GoR guidelines are not available.	Member Secretary of Executive committee.	Upto Rs. 10.00 lakh per case.
C-4: Outsourcing/Hiring of contractual staff within approved administrative budget.	Chairperson, Executive Committee	Full Powers
C-5: Miscellaneous items not mentioned above such as hiring of taxis, hiring of auditors, payments relating to documentation and other day-to-day services, meetings and workshops, training, purchase of training material/books and magazines, payment of TA/DA and honoraria to resource persons and guest speakers invited to meetings/workshops, and payment of TA/DA allowances for contractual staff and/or non-official invitees to Governing Body / Executive Committee meetings and/or Government/Society staff deputed to meetings outside the State.	Chairperson, Executive Committee	Upto Rs. 10.00 lakh at a time subject to a maximum of Rs. 50.00 lakh per annum.
	Member Secretary of Executive committee	Upto Rs. 2.00 lakh at a time, subject to a maximum of Rs. 25.00 lakh per annum.

Procedure for release of funds

The Society funds shall be paid through cheques and/or bank drafts and/or through e-banking instruments.

All cheques shall be signed by two authorised signatories of the Society Secretariat on the basis of a written authorisation from Executive Committee of the Society in this behalf. Wherever releases are decided to be made through bank drafts and/or through e-banking, the authorisation letter to the bank shall be signed by the concerned authorised signatories.

Wherever, under e-banking procedures, releases are to be made through electronic authorisation to the bank to issue cheque/draft/account transfer on behalf of the Society, the electronic authorisation will be executed by the same two authorised functionaries of the Society Secretariat who have been authorised to sign cheques on the basis of a written authorisation in this behalf.

Review/revision of financial powers

The Executive Committee may review and revise the financial powers of the office bearers of the bodies of the Society on an annual basis and revise the same, if considered necessary.

C. Human Resource Policy and Procedures

Recruitment and Appointment :

No regular appointment should be made by the RAJASTHAN STATE AYUSH SOCIETY

Manpower in the State Programme Management Unit (SPMU) staff may be engaged on outsourcing basis and the expenditure on their salary may be met out of admissible administrative and managerial cost for the mission. This SPMU will provide the technical support to the implementation of National AYUSH Mission in the State through its pool of skilled professionals. All other appointments would be on out source basis/contractual and Central Government's liability will be limited only to the extent of financing Central share admissible for administrative and management costs on salary head for the mission period on year to year basis.

(Rajendra Rathore)
Chair Person

(Pritam Singh)
**Covener/
Member Secretary**


(Y.M. Singhdeo)
Member



राजस्थान सरकार
मंत्रिमण्डल की आज्ञा

9/2015

दिनांक 23 फरवरी, 2015 को आयोजित मंत्रिमण्डल की बैठक में आयुर्वेद एवं भारतीय चिकित्सा विभाग द्वारा प्रस्तुत ज्ञापन क्रमांक: प. 18(9)आयु./2014 दिनांक 19 फरवरी, 2015 में अंकित भारत सरकार द्वारा निर्धारित दिशा-निर्देशों के अनुरूप राज्य में आयुर्वेद, योग व प्राकृतिक, यूनानी, सिद्धा एवं होम्योपैथी (आयुष) चिकित्सा पद्धतियों के सर्वांगीण विकास के लिए राजस्थान स्टेट आयुष सोसायटी के गठन किये जाने संबंधी प्रस्तावों को स्वीकृत करते हुए इस सोसायटी के रूल्स एवं रेगुलेशन के प्रारूप का अनुमोदन किया गया।


(सी.एस.राजन)
मुख्य सचिव

02/3/15
13.142

सचिव, आयुर्वेद एवं भारतीय चिकित्सा विभाग
दिनांक 23/3/15

प्रमुख शासन सचिव,
आयुर्वेद एवं भारतीय चिकित्सा विभाग।
डी. 9/सं.नं./2015
जयपुर, दिनांक: 23 फरवरी, 2015